

# **General Contractor and Owner/Builder Responsibilities**

## **Who is responsible for applying for a permit?**

Although we encourage the qualifier to drop off the application to answer questions we may have, other individuals may drop it off

## **Who is responsible for picking up a permit?**

The permit shall be signed by the general contractor, the qualifier, or the exempted general contractor at the time of issuance. The time of issuance is the moment that the permit is generated by the computer and the funds are paid. This new document shall be signed by the permit holder as listed above. Typically this is the only time you will be required to come into our office.

The general contractor may issue a legal power of attorney to an employee or officer of his or her company authorizing that individual to sign the documents.

## **Who is responsible for amending existing permits?**

General contractor (qualifier) or power of attorney authorizing another individual

General contractor exemption: only the owner/builder

## **Who is responsible for requesting inspections?**

General contractor (qualifier) or authorized foreman

General contractor exemption: only the owner/builder

Trades: licensed subcontractors

## **What designates a general contractor?**

1. Licensed in N.C.
2. Managing the entire construction project
3. Contracts directly with subcontractors
4. Pay bills – subs and materials

## **What designates an owner/builder?**

1. Record landowner
2. Owner and family solely reside in the building at least 12 months after completion
3. Managing the entire construction project
4. Contracts directly with subcontractors
5. Pay bills – subs and materials

**To report inappropriate activity, contact the Licensing Board for General Contractors at (919) 571-4183.**