



Sign Permitting Requirements

Documentation:

City Zoning/Site Approval - if sign is in the City of Brevard or its' jurisdiction (883-8580)

Copy of survey or site/plot plan

Completed sign permit application

Dimensioned drawing of sign and footing detail

Required inspections:

1. Footings (prior to pouring).
2. Rough electrical, final electrical (if applicable) by licensed contractor.
3. Final (when complete).

Note: Inspections requests must be called or faxed in by 4:00 p.m. the business day prior of the inspection.

Inspection Information:

If the sign is in the City of Brevard or its' jurisdiction, a footing/setback inspection is always required prior to the first inspection and when sign is erected prior to final inspection request. These setback inspections shall be requested from the City of Brevard Planning Dept.

Under no circumstances can we pin point a time for requested inspections.

Everything must be inspected prior to being concealed .

All inspections must be called in by person licensed and/or responsible for the work.

Additional Information:

Some signs are subject to approval from the N.C. Dept. of Transportation with regard to the State right-of-way. Without proper D.O.T. permitting, the State will consider your sign illegal, resulting in removal of your sign by the D.O.T.: 828-891-7911 or www.ncdot.org/.

Copies of the sign ordinances are available from the Transylvania County Building Permitting and Enforcement Dept.: 884-3209, or the City of Brevard Planning Dept.: 883-8580, www.cityofbrevard.com.