

**PLANNING AND
COMMUNITY DEVELOPMENT**

Mark Burrows, Director
Joy Fields, Planner
Kalen Lawson, Program Assistant



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MEMORANDUM

TO: Transylvania County Planning Board Members
FROM: Mark Burrows, Director
SUBJECT: **PLANNING BOARD MEETING – Thursday April 21, 2016**
DATE: April 14, 2016

We will continue working with you next Thursday to review and edit strategies that will be used in the final draft of the 2025 Comprehensive Plan. Once we have your input, we will begin preparing a complete draft.

Please let Joy, Kalen or me know if you have any questions or if you will not be able to attend.

**Transylvania County Planning Board
April 21, 2016 at 7:00PM
Community Service Building 1st Floor Conference Room**

AGENDA

- I. Call to Order, Chairman West**
- II. Pledge of Allegiance and Prayer**
- III. Approval of Agenda**
- IV. Approval of Minutes (April 7, 2016)**
- V. Subdivision Approvals and Updates, Joy Fields**
- VI. Old Business:**
 - Comprehensive Plan – Goals and Strategies**
- VII. New Business**
 - A. Planning Director's Update**
 - B. Other**
- VIII. Public and Board Member Comments**
- IX. Adjourn**