

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Mark Burrows, Director  
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Kalen Lawson, Program Assistant



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**MEMORANDUM**

**TO:** Transylvania County Planning Board Members  
**FROM:** Mark Burrows, Director  
**SUBJECT:** **PLANNING BOARD MEETING – Thursday, November 17, 2016**  
**DATE:** November 10, 2016

Joy, Kalen and I appreciate the time you took to attend the last County Commissioner's meeting. The feedback that we've received (both at the meeting and following) is that the Planning Board and staff did a great job on the **2025 Comprehensive Plan** and presentation. For those of you not able to attend the County Commissioner's meeting, you can see the [presentation](#) that Mike West, Joy and I made. Once we know when the County Commissioners will consider the plan, we'll let you know.

As you might remember, back in August, we helped to sponsor a video at the library – *Come Hell or High Water*. This is a really good video and we think it's worth your time to see it as a board. Following the video, there will be time to discuss what, if anything, we should do as a County to prepare for another event like the flood of 1916.

Joy has started reviewing the County's Sign Control Ordinance and will provide you with an updated version. Importantly, we need your input on the proposed changes. Please let Joy, Kalen or me know if you have any questions or if you will not be able to attend.

**Transylvania County Planning Board**  
**November 17, 2016 at 7:00 pm**  
**Community Services Building**

**AGENDA**

**Call to Order, Chairman West**

- I. Welcome**
- II. Public Comment** (15-minute time limit. Speakers will be limited to three minutes.)
- III. Approval of Agenda**
- IV. Approval of Minutes** (October 20, 2016)
- V. Subdivision Approvals and Updates, Joy Fields**
- VI. Old Business:**
  - Sign Ordinance – Update**
- VII. New Business**
  - A. Come Hell or High Water – The Great Flood of 1916 Film**
  - B. Planning and Community Development Department Update**
  - C. Other**
- VIII. Public and Board Member Comment**
- IX. Adjourn**