

TRANSYLVANIA COUNTY PLANNING BOARD
MINUTES

January 28, 2016

The Transylvania County Planning Board met in a rescheduled session on Thursday, January 28, 2016 at 7:00 PM in the County Commissioners Chambers in the Administration Building. Members present were Maureen Copelof, Kris Hovey, Mark Tooley and Jackie Whitmire. Staff members present were Planning Director Mark Burrows, County Planner Joy Fields and Program Assistant Kalen Lawson. Also present were Derrick McKissock with *The Transylvania Times*, Jackie Hovey and Jimmy Whitmire. Mark Burrows introduced Kalen Lawson, who is the new Program Assistant in the Planning and Community Development Department.

A recommendation was made by Mark Tooley to strike Item IV, Chair and Vice Chair Elections, from this evening's agenda. A motion was made to approve the amended agenda by Kris Hovey, seconded by Maureen Copelof and passed unanimously. Joy Fields highlighted two formatting changes that she made to the December 17th meeting minutes. A motion was made by Maureen Copelof to approve the corrected minutes of the December 17, 2015 regular meeting, seconded by Jackie Whitmire and carried unanimously.

Subdivision Update

Joy Fields gave the Planning Board a brief update of the plats approved since December 17, 2015. There were 4 small subdivisions, 12 plat exemptions and 2 easements approved. During this time, three lots in the Timber Ridge subdivision were reviewed and they were a small part of the larger subdivision which was originally going to have upwards of 22-23 lots.

Old Business

A. Comprehensive Plan: Goals and Objectives, Draft Outline, Definitions

Mark Burrows and Joy Fields met with County Manager, Jamie Laughler on January 28, 2016 regarding the status of the Comprehensive Plan and will update the County Commissioners on February 8, 2016. A draft of the Comprehensive Plan will be ready for community groups to review and provide feedback in mid-March 2016. The next draft will be submitted to the Planning Board in May or June of 2016.

Joy Fields presented the Comprehensive Plan's refined draft goals. She and Mark Burrows asked for input and guidance. Mark Tooley led the planning board through a comparison and discussion between the Planning Board goals from December 17, 2015, and the modified goals. Joy Fields noted that a goal regarding Health was added to the modified goals.

Joy Fields gave an overview of the draft outline of the Comprehensive Plan noting that some manipulation of goals will be needed to complete the sections in the outline. Mark Burrows recommended the Planning Board revisit after the Community Advocates meeting next week. There was overall agreement that the outline works.

Mark Burrows gave an overview of the planned activities regarding action steps for the Community Advocates meeting, and the group agreed it made sense. A very rough draft will be provided at the next Planning Board Meeting in February 2016.

Revised goals will be sent to Planning Board members by next Tuesday before the Thursday Community Advocates meeting.

B. Advocates Meeting proposed February 4th

It was noted that e-mails have been sent and advertisements have been placed in the newspaper to encourage attendance at the Community Advocates meeting on February 4, 2016. Joy Fields committed to forward that email to Planning Board members.

New Business

- A. The County will be providing training for all citizen advisory council members. First training is February 11, 2016. Mark Burrows encouraged Planning Board members to attend. Maureen Copelof is on the committee developing the training.
- B. The Transportation Advisory Committee (TAC) met last Tuesday, January 27, 2016. Mark Burrows noted that nearly ½ billion dollars are included in the next budget for road and bridge construction. Upcoming projects include:
 - a. Wilson Road
 - b. US 64W (Indian Creek to the Lake Toxaway Dam)
 - c. Park Neely
 - d. North Country Club

The TAC's next meeting is April 5, 2016, and Mark Burrows suggested a joint meeting with the City of Brevard Planning Board, the Transylvania Economic Alliance, and other interested groups. Members expressed interest in a joint meeting.

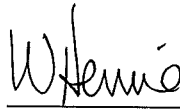
- C. Joy Fields noted that she attended Subdivision Review Training at the NC School of Government and expressed her appreciation to the functionality and support of this Planning Board.
- D. The GoldLEAF Grant was submitted Friday, January 22, 2016. The Transylvania team met with GoldenLEAF last Monday, January 25, 2016, and Mark Burrows felt the meeting was positive. Award will be in April 2016.

Public and Board Member Comments

Maureen Copelof and Kris Hovey expressed appreciation for staff's efforts to compile the data and organize the 2025 Comprehensive Plan.

There being no further discussion, a motion was made by Kris Hovey to adjourn, seconded by Maureen Copelof and carried unanimously.

MINUTES APPROVED



Wayne Hennie, Chairman



Recording Secretary, Kalen Lawson

