
**TRANSYLVANIA COUNTY PLANNING BOARD
MINUTES**

March 17, 2016

I. Call to Order, Chairman West

The Transylvania County Planning Board met in regular session on Thursday, March 17, 2016 at 7:00 PM in Community Services Building Conference Room. Members present were Wayne Hennie, Mike West, Maureen Copelof, Kris Hovey, Mack McNeely, Daryle Hogsed, and Jackie Whitmire. Staff members present were Planning Director Mark Burrows, County Planner Joy Fields and Program Assistant Kalen Lawson. Also present were seven citizens.

II. Pledge of Allegiance and Prayer

III. Approval of Agenda

A motion was made by Daryle Hogsed to approve the March 17 agenda, which was seconded by Maureen Copelof, and carried unanimously.

IV. Approval of Minutes (February 18th, 2016)

A motion was made by Maureen Copelof to approve the minutes of the February 18, 2016 regular meeting as presented. The motion was seconded by Wayne Hennie and carried unanimously.

V. Subdivision Approvals and Updates, Joy Fields

Joy Fields gave the Planning Board an update of the one 2-parcel subdivision, one variance, and nine exception plats that had been approved since February 18, 2016.

VI. Old Business

A. Comprehensive Plan – Goals and Strategies

- Mike West invited attending citizens to give their input during the meeting.
- Mark Burrows noted the goal/strategy document had been distributed to county department heads and other stakeholders for their input prior to this meeting.
- As strategies were discussed, Joy Fields updated the document so that all could see the changes being made.

VII. New Business

- A. It was agreed to hold Special Planning Board Meeting on April 7, 2016 to continue working on the goals/strategies.

- B. Mark Burrows noted that Planning & Community Development is now responsible for administering the Flood Damage Control Ordinance. Mark Burrows and Joy Fields attended a Floodplain Administrators Workshop recently. FEMA will be performing an audit this quarter.
- C. Planning Director's Update
- The Transylvania County Planning & Community Development website is being updated.
 - Grants Update:
 - The Watch-4-Me Grant regarding bicycle and pedestrian safety was awarded.
 - Work continues on the Golden Leaf Grant as responses are developed to their follow-up questions.
 - A letter of interest for The Cool & Connected Communities Grant with the USDA regarding broadband/wifi to rural areas has been submitted.
 - A grant was submitted for restoration of the Allison Deavor House.
 - As a follow-up to Mike West's request at the last meeting, Mark Burrows tried to contact AT&T, but the emails were returned as undeliverable. Mark Burrows will continue making inquiries to AT&T in regard to their plans for cell towers in Transylvania County.
 - Each planning board member now has an official Transylvania County e-mail address.
 - The Planning and Community Development Department is hosting a statewide Certified Local Government Training for commissions that focus on historical designations. The program will be from 9:30am to 4:00pm in the library's Rogow Room on April 15, 2016.


VIII. Public and Board Member Comments

- A citizen, Linda Goodwin, thanked the committee for their attention to detail and stated she liked having specifics in the plan so they can be measured. She then stated that she heard a lot of personal opinions and agendas in the goal/strategy development and reminded the board that the citizen survey comments/opinions should be heavily considered and not forgotten.
- Kris Hovey and Wayne Hennie stated they found the meeting good and productive.
- Mark West suggested everyone review the remaining goals/strategies and come prepared for the next meeting.


IX. Adjourn

There being no further discussion, a motion was made by Wayne Hennie to adjourn, seconded by Kris Hovey and carried unanimously.

MINUTES APPROVED



Mike West, Chairman



Recording Secretary, Kalen Lawson