

TRANSYLVANIA COUNTY
FINANCE OFFICE

PURCHASING AGENT
Jennifer L. Galloway
828.884.3104 x114



FINANCE DIRECTOR
Meagan O'Neal

101 South Broad Street
Brevard, NC 28712
828.884.3104 x110
Fax 828.884.3119

REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL ARCHITECTURAL AND CONSTRUCTION MANAGEMENT
SERVICES
TRANSYLVANIA COUNTY & TRANSYLVANIA COUNTY SCHOOLS
ADDENDUM 1

Questions & Answers:

1. Can we as an architectural firm submit our qualifications only or do we need to assemble an entire team of sub consultants?
A full list is not required, however it is helpful in demonstrating the firms ability to fulfill the different trades require to handle the projects listing in the RFQ.

2. If not required to submit with subconsultants, will preference be given to firms who do submit an entire team of architects, engineers, etc?
You will need to provide enough team information to reflect firm competency to complete the project, but, we understand others in the firm may be working on the project not listing in the RFQ.

3. Can any projects beyond 3 years that are applicable be shared elsewhere in the response if not in the section H. relevant project section?
An addendum with additional projects would be fine.

4. Do every title and other branded section fonts need to be changed to times new roman font or only narrative/copy sections to that specific font?
However works best for your document will be fine.

5. I would just like to clarify if a proposed project schedule is required for the SOQ.
A project schedule will not be required. Those terms can be negotiated with the chosen firm.