
**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION (JHPC)
MINUTES**

March 10, 2020, 4:00 PM

I. Call to Order, Welcome and Introduction, Rebecca Suddeth, called to order at 4:00pm. Members attending were Chair Rebecca Suddeth, Vice Chair Melanie Spreen, Molly Jenkins, Nancy Henderson, New member John Koury and Vera Taylor. Staff members Jason Stewart, Director of Planning and Community Development and Darby Terrell, Planner were present as well. Absent from this meeting was Betty Runion, Jeffery Mills, and Ellen Harris.

II. Approval of Agenda and Previous Meeting Minutes: Molly Jenkins moved to approve the March 10th, 2020, agenda as presented, and Vera Taylor seconded the motion and it carried unanimously. Nancy Henderson moved to approve the previous meetings minutes (February 11, 2020). Molly Jenkins seconded the motion and it carried unanimously.

III. Old Business:

A. Annual Report:

Darby Terrell informed the committee that the department has reached out to the City of Brevard and set a tentative date for April 20th for a member to deliver the Annual Report to the City Council. The committee agreed that Vice Chair Melanie Spreen would oversee informing the City Council of the Commission's Annual Report.

B. Preservation Month:

Rebecca Suddeth updated the committee that Michael Ann agreed to present for the Preservation Month in May. It will be a bag lunch presentation on the Walking around the World presentation she had previously presented to the board members. Rebecca also updated the group on a few set dates and the parties that are going to be involved. Rebecca hopes once all the dates are nailed down the poster for advertisement can be designed.

IV. New Business

A. JHPC Local Historic Landmark Applicant Initial Review:

The committee discussed briefly on the proposed Local Historic Landmark Application. During the discussion the committee was unsatisfied with the



documentation that was presented. Asked staff to reach out to applicant and ask for more detailed information on the building. Also, the commission preferred that there be electronic copies be sent to the staff.

B. Minor Work Certificate of Appropriateness update:

Jason Stewart informed the Commission of a Minor Work Certificate of Appropriateness that was approved earlier this week. The Commission discussed the approved application and documentation that was with it.

C. Other: Census 2020

Jason Stewart discussed the upcoming Census and asked members to take the information that was brought to the meeting.

V. Public and Board Member Comments

Molly Jenkins asked for staff to provide the members the updated contact list of the board.

VI. Adjourn: Molly Jenkins motioned to adjourn the meeting. John Koury seconded the motion and it carried unanimously. The meeting adjourned around 4:34 p.m. The next meeting is scheduled on the regular meeting date of April 14th, 2020.

MINUTES APPROVED

A handwritten signature in cursive script that reads "Rebecca Suddeth". The signature is written over a horizontal line.

Rebecca Suddeth, Chair

A handwritten signature in cursive script that reads "Darby Terrell". The signature is written over a horizontal line.

Darby Terrell, Planner

Date