

**PLANNING AND
COMMUNITY DEVELOPMENT**

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**Transylvania County Planning Board
February 16, 2023 at 6:00 PM
Cooperative Extension Conference Room,
106 East Morgan Street**

MINUTES

CALL TO ORDER

- I. **WELCOME:** Mr. Rick Lasater called the meeting to order at 6:02PM. Mr. Fred Morse, Ms. Wendy Warwick, Mr. Herschel Johnson, and Mr. Mike Privette were present. Mr. Kimsey Jackson and Mr. Scott Sullivan were absent (excused). A quorum was present. Planning Department staff Ms. Ashley Minery and Ms. Darby Terrell were also present.
- II. **ORGANIZATIONAL MEETING:** The board briefly discussed officer elections. Mr. Johnson moved to delay elections until the next meeting so all members could be present. Mr. Morse seconded the motion. All present members voted in favor and the motion carried.
- III. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.): There were no public comments.
- IV. **AGENDA MODIFICATIONS:** There were no agenda modifications.
- V. **CONSENT AGENDA:**
 - A. Minutes (January 19, 2023)
 - B. Subdivision Approval and Updates

Due to the high number of new members and present members not attending the last meeting, the board discussed delaying the approval of the consent agenda. Mr. Johnson moved to delay voting on the consent agenda, Mr. Morse seconded the motion. All present members voted in favor and the motion carried.

VI. NEW BUSINESS:

A. Citizen Advisory Board Training

Ms. Minery gave a presentation on Citizen Advisory Board training for the Board. The presentation served as training for new members and also a reminder of duties and responsibilities for experienced members. The training involved information on Transylvania County's government hierarchy, Planning Board's responsibilities, open meetings law, conflicts of interests, attendance requirements, and possible future projects.

B. Staff's Report

Ms. Minery welcomed new members and explained a new Planning Department Director would attend the next meeting.

- VII. **PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes.) There were no public comments.
- VIII. **BOARD MEMBERS' COMMENTS:** The members took turns introducing themselves to other board members and staff. The board also expressed their eagerness for future projects. Mr. Privette motioned to adjourn the meeting. Mr. Johnson seconded the motion. All present members voted in favor and the motion carried. The meeting adjourned at 7:07PM.

ADJOURNMENT



Ashley Minery, Planner



Rick Lasater, Chair