

**MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
May 22, 2014 – SPECIAL MEETING**

The Board of Commissioners of Transylvania County met in special session on Thursday, May 22, 2014 at 6:00 p.m. in the Connestee Conference Room of the Transylvania County Library. The meeting was called for the purposes of allowing Commissioners to meet in closed session to discuss a personnel matter.

Commissioners present were Vice-Chairman Larry Chapman, Jason Chappell, Chairman Mike Hawkins, and Page Lemel. Commissioner Daryle Hogsed was absent. Also present was Human Resources Director Sheila Cozart. Heather Lee, Mike Ruffin and Steve Strauss with Developmental Associates participated via conference call.

There were no members of the media or public in attendance.

Chairman Hawkins called the meeting to order at 6:03 p.m.

Chairman Hawkins made a motion to enter into closed session per NCGS 143-318.11 (a) (6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee. Those to attend are Commissioners and the Human Resources Director. Representatives from Developmental Associates are to participate via conference call. The motion was seconded by Commissioner Chapman and unanimously carried.

CLOSED SESSION

Pursuant to NCGS 143-318.11 (a) (6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee, closed session was entered into at 6:05 p.m. Present were Chairman Hawkins, Commissioners Chapman, Chappell, and Lemel, Human Resources Director Sheila Cozart, and via conference call Heather Lee, Mike Ruffin and Steve Strauss with Developmental Associates.

Commissioners participated in the second screening process of candidates for the County Manager position. The next step in the process is for candidates to participate in an assessment center and meet with Commissioners in person. This will begin to occur in mid-June.

Chairman Hawkins moved to leave closed session, seconded by Commissioner Lemel and unanimously carried.

OPEN SESSION

There was no further business. **Chairman Hawkins moved to adjourn the meeting at 7:40 p.m., seconded by Commissioner Lemel and unanimously carried.**

ATTEST:

Mike Hawkins, Chair
Transylvania County Board of Commissioners

Trisha M. Hogan, Clerk to the Board