

**MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 8, 2025 – REGULAR MEETING**

The Board of Commissioners of Transylvania County met in a regular meeting on Monday, September 8, 2025, at 4:00 p.m. in the Multipurpose Chambers at the County Administration Building, located at 101 S. Broad Street, Brevard, NC.

Commissioners present were Larry Chapman, Chairman Jason Chappell, Vice-Chairman Jake Dalton and Teresa McCall. Commissioner Chase McKelvey had an unexpected conflict and was unable to attend. County Manager Jaime Laughter, County Attorney Bill Bulfer, and Clerk to the Board Trisha Hogan were also present.

Media: Laura Denon – *The Transylvania Times*

Approximately 25 people were in the audience.

CALL TO ORDER

Chairman Jason Chappell presiding declared a quorum was present and called the meeting to order at 4:00 p.m.

WELCOME

Chairman Chappell welcomed everyone to the meeting and introduced the Commissioners and staff in attendance.

PUBLIC HEARING

SECTION 5311 ADMINISTRATIVE, COMBINED CAPITAL PROGRAM, CAPITAL NON-STI RURAL EXPANSION VEHICLE PROGRAM AND SECTION 5310 OPERATING PROGRAM FOR FY 2027

Planning and Community Development Director Jeffrey Adams presented information for the public hearing.

The North Carolina Department of Transportation's Integrated Mobility Division (IMD) handles grant applications with the Federal Transit Administration for mass and community transportation programs. On behalf of rural communities, the NCDOT's IMD completes applications for formula grants for rural areas (Section 5311), enhanced mobility of Seniors & Individuals with Disabilities, and capital improvements for transit systems. This allows rural communities to work directly with their state rather than needing to apply directly for funding through the Federal Transit Administration.

FY 2027 5311 Administrative

The Section 5311 grant program is apportioned to individual counties based on a formula that considers factors such as land area, population, population growth rates, vehicle miles, and the number of low-income individuals. In North Carolina, Section 5311 subsidizes the administrative costs of running a transportation system, allowing communities to focus their resources on operations. In this application, Transylvania County Transportation is requesting a total of \$190,392 in support for the administrative expenditures of its transit program. This requires a County local match of \$28,559 (15%) of the total.

FY 2027 Capital Vehicles and Other

Transylvania County is not requesting any funding for vehicle replacements under this category for FY 2027.

FY 2027 5310 Operating Program

Transylvania County was successful in the approval of 5310 funds for FY 2026. For FY 2027, Transylvania County is applying for the same amount of \$104,000, requiring a County match of \$52,000 (50%) of the total. The 5310 Grant has helped restore out-of-county transportation to the elderly and disabled, as well as enabling these individuals to travel from unincorporated areas within Transylvania County to incorporated areas of the county.

NCDOT IMD has notified applicants that the local share amount is subject to State funding availability.

Per the grant requirements, Mr. Adams requested that the Board hold a public hearing, which was properly noticed, to receive public input on the proposed grant applications. Under New Business, he will seek approval for Transylvania County Transportation to apply for the FY 2027 Public Transportation Program Funding, as well as adoption of the Resolution Designee Certification.

Chairman Chappell declared the public hearing open at 4:05 p.m.

There were no public comments.

Chairman Chappell declared the public hearing closed at 4:06 p.m.

PUBLIC COMMENT

The comments represent the opinion or point of view of the speaker.

Hannah Bowers: Ms. Bowers discussed her research on how the county's property tax assessments affect long-term homeowners whose properties have not been sold in many years. She compared the median percentage increase in tax bills over the past decade in different parts of the county. To illustrate her point, she shared examples estimating what the Commissioners' tax bills would look like if their homes were inherited properties in the Rosenwald neighborhood. Her findings showed that those homes would face noticeably higher taxes, suggesting that long-time residents may be carrying a heavier burden under the current system. She encouraged the Board to keep this in mind when reviewing assessment practices.

Doug Powell: Mr. Powell spoke about the upcoming Constitution Day on September 17 and the nation's approaching 250th anniversary. He emphasized that the Constitution should be understood alongside other founding documents such as the Declaration of Independence, George Washington's Farewell Address, and *The Federalist Papers*. Mr. Powell highlighted the moral and religious influences behind these works and encouraged everyone to reread the Declaration of Independence as a reminder of the rights it affirms and the principles that shaped the country's founding.

Nancy Anderson: Ms. Anderson, a new resident of North Carolina, asked for information about how much of the county's property tax revenue comes from nonresidents. She said that since nonresidents make up a large share of property owners, it would be helpful to know their contribution to the tax base. Ms. Anderson also requested a list of vendors involved in the \$2.3 million Rosman football project to better understand how those funds were distributed.

AGENDA MODIFICATIONS

There were no agenda modifications.

Commissioner Chapman moved to approve the agenda as submitted, seconded by Commissioner Dalton and unanimously approved.

CONSENT AGENDA

Commissioner McCall moved to approve the Consent Agenda as submitted, seconded by Commissioner Dalton and unanimously approved.

The Board approved the following:

PROCLAMATION - CONSTITUTION WEEK

September 17, 2025, marks the beginning of the national celebration of Constitution Week, a weeklong commemoration of America's founding document. The observance was established by Congress in 1956 through Public Law 915, signed by President Dwight D. Eisenhower, after being proposed by the Daughters of the American Revolution.

The purpose of Constitution Week is to remind citizens of their responsibility to protect and preserve the Constitution, to highlight its importance as the foundation of the nation's heritage and government, and to encourage the study of the events that led to its creation in 1787.

The Waightstill Avery Chapter of the National Society Daughters of the American Revolution (NSDAR) requested that the Board adopt a proclamation recognizing September 17–23 as Constitution Week in Transylvania County. The Board approved the proclamation.

The TC 250 Committee will host a public reading of the Pledge and the Preamble at the Courthouse Gazebo on September 17. Commissioner Dalton read the proclamation aloud to the public.

PROCLAMATION # 35-2025 CONSTITUTION WEEK

WHEREAS, September 17, 2025, marks the two hundred and thirty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE, the Transylvania County Board of Commissioners does hereby proclaim the week of September 17 through 23 as CONSTITUTION WEEK and asks citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

This the 8th day of September 2025.

S://Jason R. Chappell, Chairman
Transylvania County Board of Commissioners

RESOLUTION APPROVING THE TRANSFER OF RETIRED SHERIFF K-9 RAMBO TO HIS HANDLER

Sheriff K-9 Rambo has been officially declared medically retired. Under N.C.G.S. §17F-21, a local government may transfer ownership of a retired service animal to its handler if the handler agrees to take full responsibility for the animal's care and custody.

Following the Board's instruction on August 25, 2025, staff provided public notice of the intent to transfer K-9 Rambo to his handler. The Board approved a resolution authorizing the transfer of retired K-9 Rambo to his handler, Deputy Kohl Padgett.

**RESOLUTION # 34-2025
AUTHORIZING THE TRANSFER OF RETIRED K-9 "RAMBO"**

WHEREAS, K-9 "Rambo" of the Transylvania County Sheriff's Office has been medically retired upon the recommendation of a licensed veterinarian; and

WHEREAS, pursuant to N.C. General Statute § 17F-21, a county may convey a retired service animal to the public officer or employee who had normal custody of the animal during its service; and

WHEREAS, Deputy Kohl Padgett served as Rambo's handler and has requested to assume ownership and custody of the retired K-9; and

WHEREAS, Deputy Padgett has agreed to accept full responsibility for the care, custody, and liability of the animal for the remainder of its life; and

WHEREAS, the Board of Commissioners finds it appropriate to convey ownership of Rambo to Deputy Padgett for the consideration of one dollar (\$1.00).

NOW, THEREFORE, BE IT RESOLVED by the Transylvania County Board of Commissioners that ownership of retired K-9 "Rambo" is hereby conveyed to Deputy Kohl Padgett for the sum of one dollar (\$1.00), effective September 8, 2025.

Adopted this the 8th day of September 2025.

S://Jason R. Chappell, Chairman
Transylvania County Board of Commissioners

NOTICE OF INTENT TO DONATE SURPLUS PROPERTY

After the Library replaced several picnic tables, the old tables were designated as surplus property. Connestee Fire Rescue requested to receive the tables for their use. State law allows local governments to donate surplus property to fire departments after providing public notice and approving the donation by resolution.

The Board approved the notice of intent to donate the surplus picnic tables to Connestee Fire Rescue. A resolution finalizing the donation will be considered at a future meeting once the notice requirements have been met.

FY 2025 PLANNING BOARD ANNUAL REPORT

In accordance with Section 16-27 of the Transylvania County Planning and Development Charter, the Planning Board submitted its annual report to the Board of Commissioners. The report reviewed the Planning Board's activities over the past year, including several Community Appearance Initiative projects, the early phases of the Comprehensive Plan update, and progress on the County Housing Study. The Board accepted the report as submitted.

VAYA HEALTH FISCAL MONITORING REPORT – FY 2025 Q4

In compliance with N.C.G.S. § 122C-117(c), the Board reviewed Vaya Health's Fiscal Monitoring Report for the fourth quarter of FY 2025, covering financial activity through June 30, 2025. The Board accepted the report, and the Clerk to the Board entered it into the official record as required by statute.

Current Actual Revenues	\$1,733,231,941 (99.1% of annualized budget)
Current Actual Expenditures	\$1,729,898,225 (99% of annualized budget)
Current Net Gain from Operations	\$3,333,716
Fund Balances	• \$0 restricted for risk reserve • \$111,019,430 restricted for state statute, prepaids and investments in fixed assets • \$84,840,827 unrestricted
Operating Cash	\$257,207,083 net of risk reserves
Total Spendable Cash Estimate	\$198,884,419

PRESENTATIONS/RECOGNITIONS

EMERGENCY RESPONSE UPDATE TO HURRICANE/TROPICAL STORM HELENE

The Manager presented an update on the County's ongoing emergency response and recovery efforts following Hurricane/Tropical Storm Helene.

FEMA Assistance

- As of September 4, 2025, FEMA has awarded more than \$9.2 million in Individual Assistance to Transylvania County residents.
- Of the 4,837 valid registrations, 4,191 were referred to Individual Assistance, with 3,061 determined eligible for Housing Assistance and/or Other Needs Assistance.
- Additional resources and updates are available at FEMA.gov.
- Residents needing help with rehabilitation, rebuilding, or housing replacement may apply for assistance beyond FEMA programs through renewnc.org.
- Broader WNC recovery resources, including funding, mental health, and repair assistance, are available at wncrecovery@nc.gov/resources.

Private Property Debris Removal (PPDR) Update

- The County contracted with NC Emergency Management's SMART Program for private property debris removal.
- As of September 2, 2025, 412 application packets were submitted.
- Site visits by the US Army Corps of Engineers and FEMA resulted in 25 properties approved for cleanup, 187 deemed "eligible with conditions", and 185 marked ineligible pending further review and documentation. Contractors were scheduled to begin work last week.
- 15 applications for demolition or landslide services remain under FEMA and NCEM coordination.
- Residents may apply for debris removal at ncdebriscleanup.com by September 19 or check on the status of their application by calling (828) 412-8947.

Waterway Debris Update

- FEMA and USACE conducted field assessments in July, with eligibility review now underway.
- Approved sites will transition to the SMART program for debris removal, excluding waterways on federal forest lands.
- Additional debris sites may be reported through ncdebriscleanup.com.
- County updates will continue to be shared via social media, local media, and the County website.

Mitigation Grants and other funding support

- There are currently 28 active mitigation projects: 15 acquisition projects, eight elevations, two reconstructions, and three land stabilization projects. Two elevation projects located in the floodway may be converted to acquisitions pending owner decisions.
- 57 private road and bridge applications have been submitted. An engineering firm is coordinating with the County Floodplain Manager to ensure compliance with current permit requirements. The State will select projects for the limited available funding across impacted counties.
- The County has completed three emergency temporary bridge repairs and is working to complete a fourth, within the limits of public assistance guidelines.

Board Discussion

Commissioner Chapman asked whether property owners deemed ineligible for debris removal would receive official letters explaining the denial. The Manager responded that the State had provided no additional comments beyond FEMA's ineligible determinations. NC Emergency Management staff plan to revisit those sites to collect more information that could potentially overturn the decisions. FEMA has stated that ineligible cases often involve debris located outside the main living area or not posing a direct hazard. The County may send formal notices to affected residents, though communication so far has primarily occurred through the SMART Program website and hotline.

Chairman Chappell expressed appreciation for staff efforts in navigating complex coordination among FEMA, NCEM, and other agencies. He noted that while local governments have been tasked with notifying residents, responding to complaints, and providing updates, they have no authority to approve or deny applications. He thanked staff for their diligence in communicating accurate information to the public under those constraints.

Commissioner McCall asked if the eligibility figures included properties within municipal limits. The Manager confirmed that the numbers reflect countywide totals. She added that 13 additional applications have since been submitted through the SMART Program website and are pending review. The original 412 applications were collected last spring by the U.S. Army Corps of Engineers' contractor.

Chairman Chappell reiterated that the County would continue to share updates through its website and social media.

REVIEW AND DISCUSSION OF INFRASTRUCTURE FUNDING REQUESTS

The Board of Commissioners received requests for infrastructure funding from both the City of Brevard and the Town of Rosman. The Manager presented the requests to provide background and begin discussion on how the County may allocate the available funds.

No formal action was requested at this time. At a future meeting, the Board may consider decisions on funding allocations. For context, the Manager invited the Brevard City Manager and the Mayor of Rosman to attend and observe the presentation and Board discussion.

The Manager provided a review of the history of County infrastructure projects, an overview of the available funding, and a summary of the specific requests submitted by the City of Brevard and the Town of Rosman.

Infrastructure in Transylvania County

Transylvania County does not own or operate water or sewer systems; the City of Brevard and the Town of Rosman solely provide those services. The County's role has been as a funder, supporting expansions to encourage economic development and housing.

Since 2022, the County has secured over \$45 million in infrastructure funding, including \$26 million directly to the City and Town and \$19 million managed by the County for transfer to local governments upon project completion. The County worked with state legislators to advocate for these funds. Key grants include:

- Dogwood Health Housing Infrastructure Grant – \$2 million for housing studies, infrastructure engineering, and capital (linked to housing unit outcomes).
- NC Department of Commerce – \$880,000 for Gaia Herbs expansion (job creation requirement).
- Appalachian Regional Commission – \$300,000 (job creation requirement).
- NCDEQ ARPA Infrastructure Funding – \$7 million, fully allocated by the Board, with a spend deadline of December 2026.
- 2023 State Budget NCDEQ Grants – \$10 million to the County (funds not yet committed), plus \$13 million to Brevard and \$10 million to Rosman, successfully advocated by the County.

The County also pledged up to \$800,000 in matching funds for the City of Brevard's RDA grant to extend infrastructure to Pisgah Labs. A separate Wilson Road project, which would have preserved the Wilson Road apartments with over \$2 million in NCDOT funds and possible economic development grant funding, was not pursued after the City of Brevard declined the project, which would have totaled approximately \$5 million.

Administrative in-kind contributions from the County, including project and grant management, have totaled over \$500,000 and are expected to grow as projects continue.

To Date Partnerships on Water and Sewer

Since 2014, the County has explored formal partnerships with the City of Brevard and the Town of Rosman for water and sewer services, but no long-term agreements have been finalized. To date, the County has acted solely as a funder or steward of grant funds, with assets transferring to the City or Town after project completion and no ongoing operational obligations. Completed and obligated projects total \$9.1 million in County funding.

Completed or Near Completion Projects

- US 64 Water and Sewer Extension (Gaia Herbs): County-funded extension turned over fully to Rosman. The County offered an agreement in which a share of revenue would have been restricted to cover the cost of future infrastructure investments; the Town declined.
- Water Interconnect: Emergency water-sharing connection between Rosman (well system) and Brevard (surface water system); project closeout underway with operation and maintenance assumed by the City and Town.
- Upper Transylvania County Preliminary Engineering Report: Grant-funded study completed to support future expansion of the Burlingame site system; results provided to Rosman for planning and grant purposes.
- Transylvania County Watershed Study: Grant-funded study to request state approval for a watershed protection area located primarily on state and federal land, ensuring water quality for future intakes.

Ongoing or Pending Projects

- Gallimore Road/Boys and Girls Club Sewer: Construction underway; will serve 1/3 of Brevard's sewer customers and allow Boys and Girls Club expansion; City to operate and maintain.
- Morris Road Stormwater: Design nearing completion; will improve City stormwater infrastructure; City to maintain. Completion required by the end of 2026.
- Landfill Leachate Pre-Treatment: Grant-funded, under design; will pre-treat leachate for Rosman's sewer system and future PFAS compliance; County will retain ownership and operation.

- Pisgah Labs Extension: Planned extension with RDA grant approved; County match approved up to \$800,000 but may require an additional \$500,000 based on engineering estimates for a total project cost of \$3.7 million; project pending agreement on annexation.
- Rosman Asset Inventory Assessment (AIA) and Capital Improvement Plan (CIP): County secured a Dogwood grant to fund an AIA and CIP for Rosman to determine the long-term cost of maintaining its existing assets; Rosman secured a state grant for this purpose, and the project is nearing completion; Dogwood is allowing the County to redirect funds to housing infrastructure projects. City of Brevard also received state grant funds to complete AIA and CIP, which are underway.

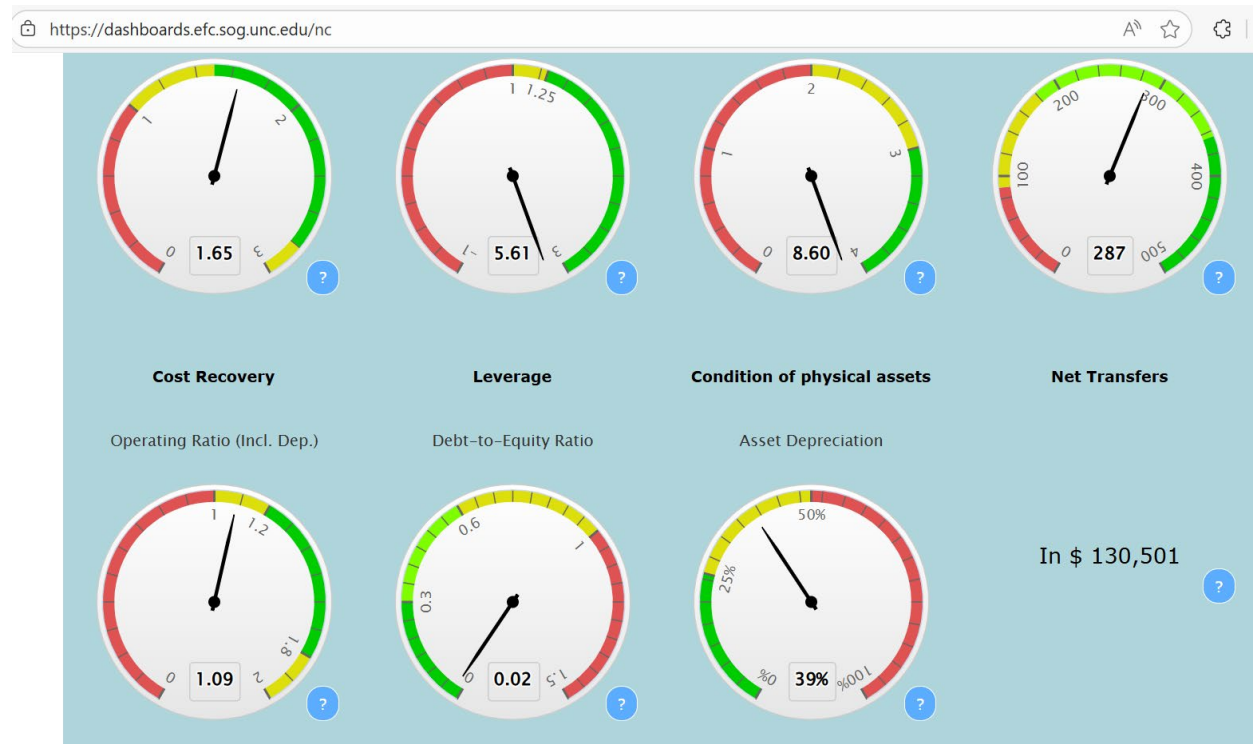
Rosman Water and Sewer Requests

The Town of Rosman received a \$10 million allocation in the 2023 State Budget to use for water and sewer infrastructure. At this time, the County has no documentation indicating how those funds have been allocated.

Rosman's draft AIA and CIP estimate that the Town will need \$12.7 million over the next 10 years to maintain its existing systems. This estimate covers only the costs of maintaining current infrastructure and does not include any system expansion or construction of a new water treatment plant.

The Town has requested \$24 million in additional funding from the County, which does not include all the potential projects identified in the AIA and CIP.

The State has increased monitoring of the financial stability of local water and sewer systems, particularly those that may pose environmental risks if not properly maintained. The State publishes a financial performance dashboard each year to track system health for all local governments, including Rosman.



The Manager reviewed the State's financial performance dashboard for the Town of Rosman, noting that the cost recovery measure, an operating ratio that factors in depreciation, is currently in the yellow category. This indicator is significant because it shows that while the system's operating revenues may cover current expenses, they may not be sufficient to offset depreciation. As assets depreciate, reinvestment is required to

repair or replace infrastructure. If depreciation continues to outpace revenues, Rosman may face challenges maintaining its existing system, let alone expanding it.

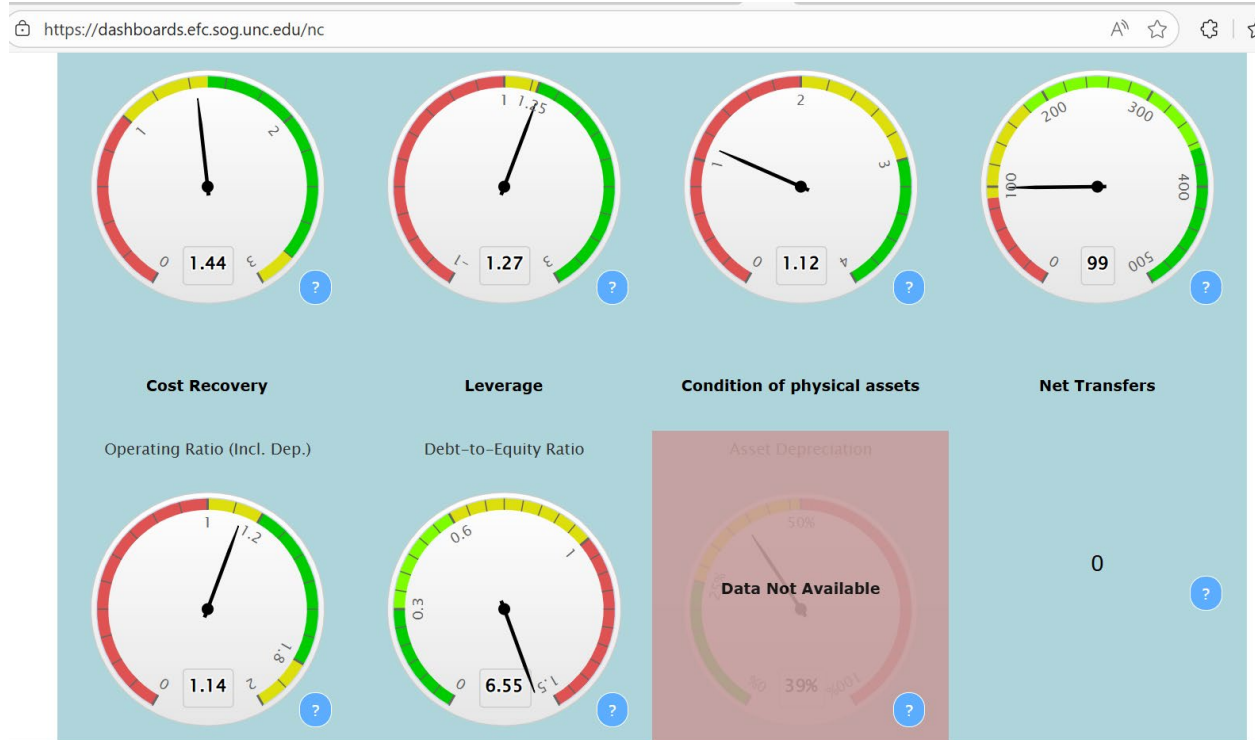
The Manager then reviewed Rosman's specific funding requests, which are outlined in the chart below.

Initial Request	Project	Cost	Contribution from County Requested	Notes
2022	Water plant- design and build a waterplant to replace well source water with surface water intake and treatment	Unknown- intitial cost est \$7 million in 2022 was low for that time, likely cost to exceed \$15 million	\$10,000,000	Ongoing request for county funding for future water plant
2024	Calvert Road water extension	\$3,000,000	\$3,000,000	Project is in draft Rosman CIP
2024	Generators for wellsites	\$1,000,000	\$1,000,000	Resiliency purpose- possible mitigation grant eligible
2024	Water and sewer extension to Woodruff Rd	\$6,200,000	\$6,200,000	Alt route included for \$5,200,000
2025	Wastewater Treatment Upgrade	\$3,800,000	\$3,800,000	Stated request due to BOD levels exceeding ability to treat between leachate and Gaia. Uncertain if Gaia pre-treatment levels are testing at required levels. Leachate has not generated plant issues since start in 2016. 2022 agreement on Gaia extension requested by Rosman was for ongoing operation and maintenance to be the Town's responsibility. Assurance given at time the Town's system could handle the Gaia pretreated waste.
		\$24,000,000	\$24,000,000	*Includes full \$10 million state fund allocation as requested by Rosman. Cost column does not include estimate for total water treatment plant and only requested \$10 mil
	Draft AIA includes CIP with system maintenance projects	\$12,700,000		10 year expected costs required. Cost recovery ratio in yellow category

Brevard Water and Sewer Requests

The City of Brevard received a \$13 million allocation from the 2023 State Budget to use as needed for infrastructure improvements. The draft AIA and CIP did not include financial figures; the County requested an update from the City Manager in July to obtain that information. The total funding requested from the County is \$7.2 million, which does not include AIA/CIP figures or an estimate for wastewater capacity that could potentially be supported by the County.

Brevard's operating ratio is currently in the yellow range, similar to Rosman's. The Manager explained that this trend reflects a statewide concern. A UNC School of Government report provided to the Board highlighted the challenges with rate structures and long-term financial stability across many local water and sewer systems. She emphasized that these issues are not unique to Rosman or Brevard, but part of a broader pattern seen across North Carolina.



The Manager then reviewed Brevard's specific funding requests, which are outlined in the chart below.

Initial Request Date	Project	Cost	Contribution from County Requested	Notes
2023	Wastewater Plant Capacity Increase and Upgrade	Unknown	unknown	Last correspondence from City Manager indicated they intend to increase capacity for city limit growth only. Any county capacity would need to be funded by the county either with design for future or build with expansion. Provided the 2014 water study growth assumptions to inform engineering study in January 2025 to share with city consultant. Results of study unknown at this time. Funding likely to be substantial. PER was expected to start June 2024 and take 8-12 months. Portion of City infrastructure 2023 state funds (Total \$13 million, remaining unallocated based on most recent information) allocated to engineering for this project
2024	Fairhaven affordable housing infrastructure extension	\$524,000	withdrawn	City requested county fund the infrastructure extension. City CIP shows cost lower at \$400k. County requested preliminary engineering report to see budget and evaluate funding source requirements, finalize project cost. City decided to fund themselves and withdrew request in March 2022, no PER received.
2025	Azalea and Rhododendron Neighborhood Extension	\$4,700,000	\$4,700,000	Provides sewer to failing septic in unincorporated area surrounded by city. Also provides infrastructure to City planned affordable housing project under development with DFI expected to go out to RFP this fall or next year.
2023	Pisgah Labs Extension	\$3,700,000	\$1,300,000	Initial application for RDA grant was \$3 million (2023) with commissioners approving \$600k match. County revised commitment to \$800k in Nov 2024 because city requested county commit match plus any additional cost with old estimate. Revised estimate prepared by county at \$3.7 million so additional \$500k from county likely needed
2025	Habitat for Humanity extension for housing	\$750,000	\$750,000	49 SF units (max zoning) serving 40-80% AMI for infrastructure needs at \$636k-\$750k (documents with both numbers, but also note the City has applied for a ProHousing grant to fund this but have not had success in prior two rounds)
2025	Housing Assistance Corporation extension for housing	\$490,176	\$490,176	up to 20 SF homes (possibly more depending on City planning approval-considering duplex and townhome inclusion) to serve 80% and below AMI but majority will be 30% of AMI.
		\$10,164,176	\$7,240,176	*Note wastewater funds likely to be substantial and in addition to this amount
	Draft AIA with CIP	unknown		Draft AIA and CIP requested, but did not include estimates. City cost recovery ratio in yellow category

County Funding and Considerations

The Manager reviewed the County's current and potential funding for water and sewer infrastructure, along with key considerations for the Board as they begin evaluating future allocations.

Funding Overview

- To date, \$8.3 million in projects have been approved using grant funds, with over \$500,000 in County in-kind contributions and an additional \$800,000 in general fund match commitments, totaling approximately \$9.6 million in County investments and in-kind support.
- The 2023 State Budget awarded \$10 million in unallocated infrastructure grant funds to Transylvania County. The Board may now determine how to apply these funds.
 - The County has committed a match for the RDA grant supporting the City of Brevard's Pisgah Labs project. That commitment, currently backed by fund balance, could alternatively be funded from the \$10 million grant instead of general fund revenues.
- The County also received a \$2 million Dogwood Health Trust grant for housing-related infrastructure. Subsequent grant awards have funded most of the originally planned infrastructure work, leaving approximately \$1.8 million available. Dogwood has expressed satisfaction with how the funds have been leveraged and is open to reallocating the remaining amount toward infrastructure projects that directly support housing development.
 - County staff have requested housing-related infrastructure proposals from the City and Town. The City of Brevard submitted three projects totaling approximately \$1.6 million based on prior estimates; the Town of Rosman has not submitted any requests at this time.

Key Considerations for the Board

- Both the City and Town are completing AIA and CIP studies that provide a clearer picture of their maintenance and capital needs. The State's financial performance dashboard shows both systems with cost recovery ratios in the yellow range, meaning that current rates may not fully support operations, maintenance, or future expansion. This could present long-term solvency risks unless outside funding sources are secured.
- While long-term partnerships have been discussed since 2014, no formal agreement currently exists, and the County does not govern or operate any water or sewer systems. When the County funds or constructs projects, those assets are transferred to the municipalities without an ongoing mechanism to ensure that non-municipal areas benefit.
 - A 2004 agreement between the County and City of Brevard prevented annexation of areas served by County-funded extensions, but that agreement is no longer active.
- Historically, County investments have been made using grants rather than countywide tax revenues. As grant opportunities decrease, Commissioners will need to consider whether municipal infrastructure requests should be eligible for County tax funding, and if so, under what terms. Job creation grants are expected to remain the most viable funding source. The Manager noted that infrastructure projects tied to job creation have been an effective strategy.
- Across North Carolina, smaller systems are being encouraged, or in some cases required, to consolidate into regional partnerships to improve efficiency, stabilize costs, and ensure system reliability. State-level actions have also been taken in response to environmental compliance and financial solvency concerns.
- Some funding sources, such as the Dogwood Health Trust, require measurable housing outcomes tied to infrastructure investments. Others, such as Appalachian Regional Commission (ARC) and NC Department of Commerce (NCDOC) grants, are tied to job creation and economic development. The County must ensure compliance with all such requirements when applying or reallocating funds.
- At the next meeting, representatives from the City of Brevard and the Town of Rosman are invited to attend as the Board considers how to allocate \$10 million in state grant funds and \$1.8 million in Dogwood grant funds. Staff recommend that Commissioners decide whether to:
 - Attach conditions to future allocations, such as requiring formal agreements;

- Divide funds between the two municipalities; or
 - Continue the existing “build and transfer” approach in which the County constructs and turns over completed assets without ongoing involvement.
- Staff provided examples from the North Carolina Association of County Commissioners (NCACC) outlining how similar agreements have been structured elsewhere. Common elements include:
 - Governance: Decision-making authority over rates, budgets, and investments
 - Funding Sources: Long-term financing responsibilities
 - Service Areas: Defined boundaries of service coverage
 - Development Goals: Targeted types and locations of growth

The Manager concluded her presentation and invited questions from the Board.

Board Discussion

Commissioner McCall referred to the U.S. 64 water and sewer extension project and recalled that the original agreement would have allowed the County to assist in ensuring funds were available for maintenance. The Manager confirmed this was structured as a revenue-sharing agreement in which new revenue generated from the extension would have been divided, with a portion placed in a restricted fund balance with the County for reinvestment into the Rosman system.

Commissioner McCall confirmed that the Rosman Board of Aldermen declined to pursue the agreement, opting instead to assume operation and maintenance of the line. The Manager confirmed this understanding.

Commissioner McCall asked whether the revenue-sharing agreement, if implemented, would have generated sufficient funding to address some of Rosman’s current infrastructure needs. The Manager said she did not have data on new customers or the timing of system connections to estimate the amount but noted that the active line would have generated some revenue.

Commissioner McCall next asked about the Wilson Road project and whether there was a cost to the City to move forward with that connection. The Manager responded that the cost was undetermined. The total project cost was estimated at \$5 million, with NCDOT willing to contribute slightly over \$2 million (the equivalent of relocating the apartments on Wilson Road). She noted that the Le Parc development, previously approved for County incentives, could have qualified for ARC or Department of Commerce infrastructure funds based on job creation, allowing additional grant leverage. When asked what would have occurred had the City agreed to move forward, the Manager said staff would have pursued those grant opportunities, and if approved, the extension would have served both Le Parc and the apartment complex.

Commissioner McCall asked when the City was last requested to provide its CIP. The Manager replied that the most recent request was made in July and that she routinely requests infrastructure project updates from both the City and Town for potential inclusion in grant or funding opportunities.

Commissioner McCall confirmed that the requests presented were in addition to funds already allocated to the municipalities. The Manager agreed.

Commissioner McCall asked if Rosman had already received \$10 million. The Manager clarified that the Town had been allocated \$10 million by the State but may not yet have committed the funds.

Commissioner McCall observed that Rosman has requested an additional \$24 million beyond its state allocation and that Brevard, which received \$13 million, has requested an additional \$7.2 million. The Manager confirmed and added that there are unknown costs related to potential wastewater expansion outside the current city limits.

Commissioner McCall asked whether these funds had already been allocated. The Manager reported that Brevard has allocated \$400,000 of its \$13 million toward a wastewater treatment study.

Commissioner McCall said it would be helpful for the Board to know how both municipalities intend to use their state allocations before approving any additional County funding.

She also asked whether the Azalea and Rhododendron extension area lies within city limits. The Manager confirmed it does not; it is an unincorporated “donut hole” neighborhood currently on well and septic systems. The request would help address failing septic systems there while supporting a nearby affordable housing project. Commissioner McCall noted concern about assisting only one area with septic failures when others may face similar issues and questioned whether doing so would set a precedent.

Chairman Chappell requested that the Manager prepare a simple spreadsheet for the next meeting showing available County revenue sources, their spending restrictions, and applicable deadlines.

Regarding Rosman’s request for generators at well sites, Commissioner Dalton asked if this project could qualify for Hurricane Helene resiliency grants. The Manager said it could be a strong candidate, similar to the County’s prior grant following Tropical Storm Fred.

Commissioner Chapman noted that most requests involved municipal water and sewer projects and asked whether it might be time to discuss forming a countywide water and sewer authority. The Manager said state trends are moving toward larger regional systems to improve operational efficiency and financial sustainability. She added that such a step would require cooperation among all three governing boards, as both the City and Town own their existing systems.

Commissioner Chapman also inquired about system capacity in Brevard and Rosman and how it might affect future growth.

Commissioner McCall asked whether the Manager had examples of agreements that maintain County involvement after project completion to ensure long-term benefit and sustainability. The Manager said she had researched examples from across the state and could provide them. These range from straightforward revenue-sharing agreements, like the one previously proposed to Rosman, to formal joint authorities governed by representatives from each entity.

Chairman Chappell asked the Manager to include the Rosman revenue-sharing proposal and any watershed information with her follow-up materials.

The Manager reviewed findings from the 2014 countywide water study, which identified potential intake sites along the French Broad River. She explained that watershed designations limit impervious surface coverage to protect water quality, which can restrict development opportunities. She emphasized that considering watershed implications is critical to long-term planning.

Commissioner Dalton asked about leachate pretreatment at the landfill. The Manager confirmed that the proposal includes a pretreatment facility operated on-site, which would reduce the impact on Rosman’s system. The estimated cost is just over \$1 million, funded from the County’s \$7 million ARPA allocation.

Commissioner McCall said it would be useful for the Board to know what actions the City and Town have taken within their own budgets to address infrastructure needs. The Manager will request that information, along with updates on their use of state allocations.

Finally, Chairman Chappell asked the Manager to resend invitations to both municipalities to attend the next meeting and said the Board should plan to take action at that time, particularly on time-sensitive funding matters.

APPOINTMENTS

NCACC STEERING COMMITTEE NOMINATIONS

The North Carolina Association of County Commissioners (NCACC) invited counties to nominate Commissioners to serve on one of its 2025–2026 Steering Committees, which help shape Association policy in the areas of Agriculture & Environment, General Government, Health & Human Services, Justice & Public Safety, Public Education, and Tax & Finance.

Nominations are due September 12, with appointments to be made the week of September 22. Appointments run through July 31, 2026. Committees will meet in January, March, and June, either virtually or in person, with the June meeting coinciding with County Advocacy Days.

Commissioner Dalton expressed interest in serving on the Tax & Finance Steering Committee. Commissioner McCall expressed interest in serving on the Tax & Finance Steering Committee, with General Government as a second choice. Commissioner Chapman expressed interest in serving on the Justice & Public Safety Steering Committee. The Clerk to the Board will submit the nominations to the NCACC.

Chairman Chappell announced that he was reappointed last week to the NACo Rural Advocacy Committee. Commissioner Chapman reported that he will continue to serve on the NCACC Board of Directors for one additional year.

NEW BUSINESS

SECTION 5311 ADMINISTRATIVE, COMBINED CAPITAL PROGRAM, CAPITAL NON-STI RURAL EXPANSION VEHICLE PROGRAM AND SECTION 5310 OPERATING PROGRAM FOR FY 2027

The Manager recapped information presented during the public hearing and requested approval for Transylvania County Transportation to apply for FY 2027 Public Transportation Program Funding and adoption of the Resolution Designee Certification.

Project	Total Amount	Total Local Share
5311 Administrative	\$190,392	\$28,559 (15%)
Capital (Vehicles & Other)	\$0	\$0 (10%)
5310 Operating	\$104,000	\$52,000
Total Funding Request	\$265,834	\$28,559

Chairman Chappell remarked that this program provides a strong return on investment in terms of local matching dollars and benefits many county residents.

Commissioner McCall asked how citizens can request transportation services. The Manager explained that requests may be made by visiting the County website or contacting the Planning and Community Development office.

Commissioner Dalton moved to approve the Transylvania County Transportation to apply for the FY 2027 Public Transportation Program Funding and to adopt the Resolution Designee Certification. Commissioner Chapman seconded the motion. Commissioner Chapman asked when the County would receive notification of approval. The Manager responded that announcements are typically made mid-year before the budget process begins. **The motion passed unanimously.**

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2027 RESOLUTION

Section 5311 (including EDTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) Jake Dalton and seconded by (*Board Member's Name or N/A, if not required*) Larry Chapman for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Transylvania County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* Chairman of (Name of Applicant's Governing Body) the Transylvania County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

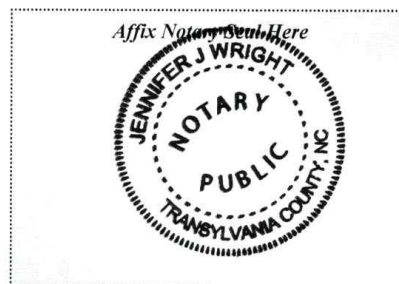
I (Certifying Official's Name)* Trisha M. Hogan (Certifying Official's Title) Clerk to the Board of Commissioners do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Transylvania County Board of Commissioners duly held on the 8th day of September, 2025.

Trisha M. Hogan
Signature of Certifying Official

*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Seal Subscribed and sworn to me
(date)

9/9/25
Jennifer J. Wright
Notary Public *
Jennifer J. Wright
101 S. Broad St., Brevard NC 28712
Printed Name and Address



My commission expires
(date)

12/18/28

REORGANIZATION OF THE TRANSYLVANIA NATURAL RESOURCES COUNCIL

The terms for members of the Transylvania Natural Resources Council (TNRC) expire in September. With two members, including the current chair, rolling off at the end of the month, Chairman Chappell suggested the Board consider a reorganization of the committee and review its roles and functions.

Currently, the TNRC is managed by the Cooperative Extension Director. The Council has 15 members—eight voting members appointed by the Board of Commissioners and seven representatives from public land agencies, the two municipalities, and Brevard College, who are appointed by their respective entities.

The Manager presented background and options for consideration. Over the past year, TNRC meetings have primarily focused on routine updates from public land managers and subcommittees (North Fork French Broad River Wild & Scenic River, TC Bioblitz, and Landslide Hazard Forum). The Council also regularly hosted presentations on topics such as farmland preservation, the U.S. Forest Service Old Growth Amendment, timber rattler conservation, Earthshine Nature Programs, and post-Hurricane Helene forest restoration and funding.

The TNRC originated from an initiative in the City of Brevard's Focus 2020 Plan to study, review, and inventory the county's natural resources and to recommend policies and ordinances for responsible

management. Cooperative Extension Director Eric Caldwell worked with interested citizens to form the group, which began as an ad hoc committee and later became an advisory body.

At the Board's request, a recent presentation on environmental regulation at the local level highlighted that most environmental controls fall under state statutes revised two years ago, leaving limited local authority. Based on that framework, the Manager presented several options for revising the bylaws:

- Revise the policy role so that recommendations are made only when requested by the Planning Board or Board of Commissioners regarding environmental regulations or policies.
- Revise meeting frequency to quarterly, focusing on interagency coordination and information sharing, which land managers and partner organizations have found beneficial.
- Revise bylaws to make the TNRC an advisory body to the Planning Board that meets only as requested, similar to the Board of Adjustment.
- Consider whether existing boards, the Planning Board, Agriculture Advisory Committee, and Soil and Water Conservation District, already address the intended subject areas, making the TNRC potentially redundant.

The Manager summarized the following options for Board discussion:

1. Option 1: Remove the TNRC as a County citizen advisory committee, allowing the group to continue meeting informally for coordination and information sharing.
2. Option 2: Continue meeting quarterly to coordinate, collaborate, and review current topics; consider policy recommendations only when requested by the Planning Board or Commissioners (requires bylaw revision).
3. Option 3: Continue as a citizen advisory committee but meet only as needed to advise the Planning Board on ordinances or policies under consideration (requires bylaw revision).

Chairman Chappell explained that he requested this item to ensure that when citizens are asked to serve on County committees, those committees serve meaningful purposes. He observed that the TNRC sometimes meets without a specific need, which can lead to volunteer fatigue and member turnover. He emphasized the importance of making committees beneficial to those who serve and ensuring they provide useful input to the Board. He also suggested that transitioning the TNRC to an ad hoc committee under the Planning Board could be beneficial, particularly when addressing topics such as the Comprehensive Plan, watersheds, or other natural resource matters. Alternatively, the Board could consider leaving the TNRC structure unchanged.

Commissioner Chapman commented that while the TNRC meetings include informative presentations, it is unclear how much of that information is shared with the public. He recommended that the Board review committee minutes periodically to better understand their activities. He added that the TNRC provides good informational value but rarely has actionable items. He acknowledged that the Board could provide clearer direction to its committees about priorities and expectations.

Commissioner McCall inquired whether the proposed options would affect the TNRC's membership or appointment process. The Manager responded that the Board could make such changes if desired, as the membership composition is defined in the bylaws.

Commissioner Chapman asked whether staff had received any feedback from the TNRC about potential changes. The Manager noted that members value the coordination and collaboration among agencies represented on the Council, which remains one of its key strengths.

Chairman Chappell reiterated that while committees should be meaningful, they must also remain aligned with the Board's priorities. He expressed concern about committees occasionally advancing topics outside those priorities and stated his preference for the TNRC to become a subcommittee of the Planning Board. This structure would allow the Planning Board to direct the TNRC on specific issues when additional expertise is needed, ensuring the Board receives the information necessary to make informed decisions.

Commissioner McCall agreed that the Board should review the TNRC's role statement to confirm that the committee operates within its defined purpose. She noted that some past recommendations from the TNRC were unexpected and suggested refining the Board's expectations for all committees. She supported improved coordination among the TNRC, Planning Board, and Board of Commissioners.

Chairman Chappell moved to approve Option 3, to continue the TNRC as a citizen advisory committee that meets only as needed to advise the Planning Board on ordinances or policies under consideration. Commissioner McCall seconded. Commissioner McCall confirmed that the Planning Board would notify the TNRC when its input is needed. **The motion passed unanimously.**

Commissioner McCall suggested that the Board review the roles, missions, and membership of other committees to ensure alignment with Board priorities. Chairman Chappell confirmed that staff will present the revised TNRC bylaws for approval at a future meeting. The Manager agreed and noted that staff can also provide the County's citizen advisory council policy as a refresher.

Commissioner McCall and Commissioner Chapman both supported the idea of the Board having access to committee minutes for greater transparency. Chairman Chappell suggested developing a shared drive for committees to store their minutes and noted that the Clerk to the Board helps ensure all committees follow proper statutory procedures.

BOARD OF COMMISSIONERS MEETING SCHEDULE

Commissioner Chapman requested a discussion of the Board's meeting schedule to determine if modifications were needed to benefit both citizens and staff. He noted that much of the Board's work occurs after January 1 during budget season and asked whether a reduced meeting schedule might provide relief to staff.

Chairman Chappell expressed concern that moving to one meeting per month could create excessively long meetings and delay time-sensitive items, likely necessitating special meetings. He noted that the Board typically cancels one meeting in December and one in the summer after the budget is passed, which has been effective.

The Manager agreed that two meetings per month are necessary during budget season, but noted the Board has the flexibility to cancel meetings when appropriate. She suggested maintaining the two-meeting schedule while planning in advance for cancellations during the summer and holidays, as has been done previously.

Commissioner McCall noted that, with the courthouse and several other capital projects requiring decisions, the Board must meet more than once a month. She supported continuing the practice of cancelling select meetings after the budget is adopted and during holiday periods. She also recommended reconsidering the 4:00 p.m. meeting time, as it can be difficult for working citizens and some Commissioners to attend.

Chairman Chappell concluded that the discussion was intended to explore options for the meeting schedule. The Board took no action.

MANAGER'S REPORT

The Manager provided updates on the following items of interest:

- On September 22 at 6:00 p.m., during the regular meeting, the Board will hold a public hearing on a proposed ordinance regulating the operation of vehicles, ATVs, bicycles, watercraft, and aircraft for non-governmental purposes on County-owned property. Operation would be permitted only in designated areas as defined within the ordinance. The proposed ordinance is available on the County website or from the Clerk to the Board. The public is invited to provide input.
- The Joint School Bond Project Committee met on August 27 to receive project updates, review statutory requirements, and discuss the Construction Manager at Risk (CMAR) and Design-Build methods. The Committee selected Blum Construction as CMAR. The next step will be contract negotiations, subject to approval by both Boards.
- NCDOT has begun replacing curb ramps and repaving from the end of North Country Club Road to the Caldwell Street intersection near Brevard College. The project is expected to continue through early October and will include intermittent lane closures. While not a City of Brevard project, details are available on both the City and NCDOT websites. The public is encouraged to remain patient during this important infrastructure work.
- Kudos to Register of Deeds Beth Landreth, who presented at the PRIA Conference on *Natural Disaster Preparation and Recovery* alongside Haywood County Register of Deeds Sherri Rogers. Their session highlighted preparedness and county leadership during Hurricane Helene and the spring wildfires. The presentation will be available on PRIA's website and has received positive reviews.
- Monthly updates for all capital projects—including schools, infrastructure, and the courthouse—are presented at the Board's second regular meeting each month and posted online at transylvaniacounty.org/transylvania-county-special-projects.
- Kudos to Anita Barnard for her exceptional work during a recent timesheet software outage. She calmly tested multiple payroll scenarios, ensured accuracy, and completed the process under tight time constraints so all employees were paid correctly and on time. (from Finance Director Meagan O'Neal)
- Thursday marks the anniversary of September 11, 2001. The County encourages everyone to pause in remembrance of those lost and to honor the courage of first responders and public service workers whose sacrifices will never be forgotten.
- Rosman High School celebrated its new turf field during the home opener on Friday and kicked off the season with a win against East Henderson. The new facility is an exciting addition to the school and community.
- The General Assembly is out of session until the week of September 22. The absence of a state budget continues to impact counties and school systems statewide. The NCACC will share updates as more information becomes available.
- The 2025 NCACC County Map Book is now available online at ncacc.org. It includes demographic, economic, health, and educational data from all 100 counties to support local decision-making.
- In conjunction with National Preparedness Month, FEMA has released a new preparedness toolkit available at ready.gov/september.
- A ribbon cutting for the Playground Improvement Project at Rosman Elementary School will be held on September 18 at 4:45 p.m.
- Congratulations to Brevard's Woody Platt, who will receive the North Carolina Award, the state's highest civilian honor, for his contributions to the fine arts. The ceremony will be held November 13 at the Omni Grove Park Inn, with proceeds benefiting the Community Foundation of North Carolina to support Hurricane Helene recovery.
- Helene: One Year of Healing: This free, all-day community event will take place Saturday, September 27, at the Brevard Music Center. More information is available at yoursparkpoint.org/community-connections.

- SparkPoint hosted a special filming event for County staff on September 4 to commemorate the upcoming anniversary of Hurricane Helene and to highlight employees' extraordinary work in disaster response and recovery.
- GetSet, the community collaborative formed in 2015 to support children and families, will host its *Family Dinner Series: Trying New Foods* on September 15 from 5:30 p.m.–7:30 p.m. at Transylvania County Parks and Recreation. Free dinner and childcare (ages 18 months and up) will be provided. Registration is required.

Commissioner McCall requested that the Commissioners receive hard copies of the NCACC County Map Book. The Manager stated that staff will request printed copies from the NCACC on the Board's behalf.

Commissioner Chapman encouraged citizens to review the Map Book online, noting that it provides detailed information showing how Transylvania County compares with other counties across the state in multiple categories.

PUBLIC COMMENT

The comments represent the opinion or point of view of the speaker.

Sharon Powell: Ms. Powell, Regent of the Waightstill Avery Daughters of the American Revolution, requested a copy of the Constitution Week proclamation approved earlier in the meeting for use during their ceremony at the Courthouse Gazebo next week.

Connor Brown: Mr. Brown introduced himself as the new representative for Congressman Chuck Edwards' office, serving several counties, including Transylvania. He shared information about available resources through their office, particularly assistance with federal agencies such as FEMA during Helene recovery efforts. He also noted that applications for the Service Academy are open until October 17 and encouraged interested Transylvania County students to apply. Mr. Brown expressed his enthusiasm for engaging with the community and supporting local events.

COMMISSIONERS' COMMENTS

Commissioner Chapman shared that he recently returned from two weeks in Ireland and wore a Brevard hat throughout his travels. While dining at a restaurant, a woman approached him after recognizing "Brevard" and mentioned that she owned a home in Bat Cave. Later, while boarding his flight home from Dublin, another couple asked if he was from Brevard and shared that their children had attended summer camps here for eight years. He remarked that Brevard is known around the world and encouraged citizens to promote the community when traveling.

Commissioner McCall stated that the Commissioners have received many invitations for dedications and recognition events. She apologized that she has been unable to attend some due to her recent surgery, noting that walking and standing remain difficult during her recovery. She expressed appreciation for the invitations and looks forward to attending events again soon.

Commissioner Dalton commented that Friday night was a great night in Rosman. He said it was wonderful to see the large crowd and even better to see the football team win their first game of the season.

Chairman Chappell reflected on the upcoming anniversary of September 11th, noting that it was a day that changed everyone's lives. He shared that each year he rereads President George W. Bush's address from that evening, which reminded Americans of the nation's strength, unity, and resolve in the face of tragedy.

Chairman Chappell said the message continues to serve as a powerful reminder of America's resilience, the heroism of first responders, and the importance of standing together to defend freedom and justice.

ADJOURNMENT

There being no further business to come before the Board, **Commissioner McCall moved to adjourn the meeting at 5:50 p.m., seconded by Commissioner Dalton and unanimously approved.**

Jason R. Chappell, Chairman
Transylvania County Board of Commissioners

ATTEST:

Trisha M. Hogan, Clerk to the Board