

FINANCE
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101 South Broad Street
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Request for Qualifications

TITLE: STREAM DEBRIS REMOVAL PROJECTS

DATE ISSUED: August 15, 2026

DUE DATE: September 12, 2026

TIME: 4:00PM EST

REQUEST FOR QUALIFICATIONS

Statements of qualification will be received for the following:

STREAM DEBRIS REMOVAL PROJECTS

Transylvania County is seeking candidates interested in providing services for the removal of debris and stabilization of streambanks in accordance with federal and state standards at multiple locations throughout Transylvania County affected by Hurricane Helene in 2024. Statements of Qualification will be accepted until 4:00 p.m. on September 12, 2026, for the above-named item by email to jennifer.galloway@transylvaniacounty.org. Transylvania County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process.

Request for Qualifications Authorized by:

Jennifer L. Galloway
Purchasing Coordinator

A. Purpose

This project will remove debris and stabilize streambanks in accordance with federal and state standards at multiple locations throughout Transylvania County affected by Hurricane Helene in 2024.

The scope of work includes, but is not limited to, the following:

- Site work including: Clearing & Snagging, Grading, and Erosion Control.
- Removing trees, branches, and possibly root balls from stream channels.
- Hauling of woody debris to approved disposal area.
- Grading and smoothing disturbed area.
- Installing erosion control matting and/or other material to stabilize streambank.
- Establishing permanent vegetation including grasses and/or shrubs, and trees along streambanks.
- Complying with environmental permit conditions to protect water quality.

Qualified contractors will be invited to offer cost proposals on specific projects during the 2026 – 2027 fiscal year to provide the services needed for each site.

B. Submission Requirements

Letter of Interest – A letter of interest must be submitted that document the following:

1. Contractor must have sufficient equipment, training, and experience to complete specialized stream debris removal and/or streambank stabilization work according to engineering plans and permit conditions.
2. Contractor should have experience with accurate grading of streambanks to provide sustainable area for vegetative growth and successful installation of erosion control matting and riparian vegetation on streambanks.
3. Contractor must have up-to-date liability insurance with a minimum of \$1,000,000 coverage.

C. Qualifications

Applicants will be evaluated in conjunction with the anticipated needs of County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County. Interviews are not anticipated; however, additional information may be requested.

D. Selection Criteria

The selection process will include the following criteria in the evaluation of proposals. These criteria are not necessarily listed in order of importance.

- Documented experience with similar projects
- Capacity
- References

E. Contact Information

Any questions about the submittal process should be directed to Jennifer Galloway by email jennifer.galloway@transylvaniacounty.org. Subject Line should state “STREAM DEBRIS REMOVAL PROJECTS.”