

**PLANNING AND  
COMMUNITY DEVELOPMENT**

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**MEMORANDUM**

**TO:** Transylvania County Joint Historic Preservation Commission  
**FROM:** Darby Terrell, Planner  
**SUBJECT:** **Special JHPC MEETING – November 18-19, 2020**  
**DATE:** November 16, 2020

Please let us know if you have any questions or if you will not be able to attend.

**Transylvania County Joint Historic Preservation Commission  
Special Meeting  
November 18-19, 2020 at 4:00 PM  
Zoom Virtual Meeting**

**AGENDA**

- I. Call to Order, Welcome and Introduction, Chair Melanie Spreen**
- II. Consent Agenda**
  - A. Draft Agenda for November, 2020**
  - B. Draft Minutes for October 13, 2020 and Special Meeting on October 29, 2020 and Draft Minutes for September 8, 2020**
- III. Old Business:**
  - A. Review and Discussion of the Strategic Plan Goals**
  - B. Possible Local Designation List update and discussion**
  - C. 2019 and 2020 Annual Report and Presentation to County Commissioners Update**
  - D. CLG Training Video Summaries from Melanie Spreen Update**
- IV. New Business**
  - A. Courthouse and Community Outreach for Photos**
  - B. Staff Report**
- V. Public and Board Member Comments**
- VI. Adjourn**