
TRANSYLVANIA COUNTY PLANNING BOARD MINUTES

Regular Meeting, May 17, 2018

Call to Order, Chair Hogsed

The Transylvania County Planning Board met in regular session on Thursday, May 17, 2018, at 7:00pm in the Community Services Building Conference Room. Members present were Chair Daryle Hogsed, Kimsey Jackson, Bob Twomey, Sandy Watson and Steve Woodsmall. Vice-Chair Mack McNeely and Lauren Wise were absent (excused). Staff members present were Transylvania County Planning and Community Development Director Mark Burrows, County Planner Joy Fields and Program Assistant Kalen Lawson. Also present were a number of citizens. No media were present.

I. Welcome

II. Public Comment

- Maureen Copelof and Mike West expressed appreciation for the invitation to attend this special meeting celebrating the national merit award for the 2025 Comprehensive Plan.

III. Approval of Agenda

A motion was made by Kimsey Jackson to approve the May 17, 2018 agenda. The motion was seconded by Steve Woodsmall and carried unanimously.

IV. Approval of Minutes

A motion was made by Sandy Watson to approve the minutes of the April 19, 2018 regular meeting. The motion was seconded by Bob Twomey and carried unanimously.

V. Subdivision Approvals and Updates

Joy Fields notified the Planning Board that there were eleven (11) exception plats, one (1) 3-lot subdivision, and one (1) plat review that were approved between April 18, 2018 and May 16, 2018. It was noted that plat reviews are stamped by a Review Officer in the office of Planning and Community Development, but that they are not subject to the subdivision ordinance nor are they considered an exception – it is a precursor to filing in the Deed Office.

VI. Old Business:

A. 2025 Comprehensive Plan Accomplishments, Staff

- Mark Burrows and Joy Fields reviewed accomplishments by the Planning and Community Development Department that meet the strategies and goals outlined in the Transylvania County 2025 Comprehensive Plan.
- These accomplishments and those by other departments and county partners will be populated into the plan's success matrix.
- Mark Burrows noted that each of the Transylvania County 2025 Comprehensive Plan strategies link back to the Transylvania County Strategic Plan. Previous planning board members noted that there was intentional effort to have the 2025 Comprehensive Plan support the Strategic Plan.

B. 2025 Comprehensive Plan – APA Award Recognition and Celebration, Chairman

- Transylvania County was bestowed the National Award of Merit by the American Planning Association (APA) County Division for counties with a population of 50,000 or less.
- Mark Burrows noted that over 30 community meetings were held to develop the plan with input from the public.
- The diversity of input into the plan, from that of community advocates and survey respondents, was noted and everyone agreed that the diversity and subsequent discussions (sometimes "heated") made it a better plan overall.
- The plan was produced in-house. Many paid-for plans can cost over \$100,000.
- A number of attendees commented on the plan's success and attributed it to the public engagement and hard work by staff.

VII. New Business:

A. Planning & Community Development Department Director's Report

- A draft letter from the Planning Board Chair was provided with a summary of planning board actions for the year. This annual report is required as part of the ordinance forming the planning board.
- A motion was made by Steve Woodsmall to approve the 2017-2018 Planning Board Annual Report. The motion was seconded by Sandy Watson and carried unanimously.
- Staff spoke at a meeting at the Cedar Mountain Community Center on Monday, May 14, 2018, regarding the possibility of a small area plan.
- The NCDOT held an information session on May 17, 2018 in the Board of Elections Center.
- There will be a public input meeting regarding the Pisgah Forest intersection next Thursday from 4-7pm in the Rogow Room.
- The State of the Seniors report is available on-line.

B. Other

- none

TRANSYLVANIA COUNTY PLANNING BOARD MINUTES
Regular Meeting, May 17, 2018

VIII. Public and Board Member Comments

- Daryl Hogsed: Thanked public for coming.

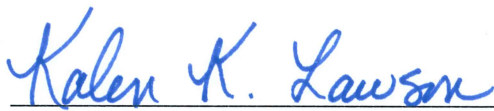
IX. Adjourn

There being no further discussion, a motion was made by Bob Twomey to adjourn. The motion was seconded by Steve Woodsmall and carried unanimously.

MINUTES APPROVED



Daryl Hogsed, Chair



Kalen Lawson, Recording Secretary