

**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION (JHPC)
MINUTES**

March 12, 2019, 4:00 PM

I. Call to Order, Chair Marcy Thompson:

Marcy Thompson called the meeting to order. Members attending were Chair Marcy Thompson, Aaron Bland, Ellen Pratt Harris, John Huggins, Jeff Mills, and Rebecca Suddeth, along with staff member Joy Fields. Commission members Morris Davis, Melanie Spreen, and Betty Runion (excused), were absent.

II. Approval of Agenda and Minutes:

Jeff Mills moved to approve the March 12, 2019, agenda as presented. Rebecca Suddeth seconded the motion, which carried. Rebecca Suddeth moved to approve the previous meeting minutes (February 12, 2019) as presented. Jeff Mills seconded the motion and it carried unanimously.

III. Old Business:

A. Greystone Inn Local Landmark Application Discussion:

- The State Historic Preservation Office (SHPO) provided comments on the local landmark designation application that included:
 - The boundary of the designation should be re-considered to include the non-contributing structures that are visible from the Greystone Inn to ensure future construction does not jeopardize the relationship of the house with the rest of the property and insure future changes are not incongruous with the special characteristics of the house.
 - The architectural description needs to be clarified with specific design elements that are character defining.
 - If the interior is not being designated, the report does not need to include a description of the interior.
 - Ancillary Structures need consistency between the description and the map.
 - Hyperlinks should be omitted from the report.
 - Item Number 8 needs to emphasize the special character/significance of the property in the report for the designation to be defensible.
- JHPC considered the comments from SHPO and the comments from the property owner in response to SHPO's comments.
- JHPC members discussed that the designation boundary of 0.8 acres was sufficient to protect the knoll since the approach to the site and the majority of the knoll would be maintained by the boundary as proposed in February.
- Rebecca Suddeth moved to approve the local landmark boundary of 0.8 acres and request that the application be updated to include the architectural description and the remaining comments from the SHPO. Ellen Pratt Harris seconded the motion which carried unanimously.
- Therefore, JHPC will review the updated application at the next meeting.

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B. CLG Grant – Discussion:

- The CLG project is moving forward with the paperwork in line for approval.
- At the next meeting, the CLG Subcommittee will meet with the Contractor to review the draft bibliography, and plan a couple of events to kick-off the survey of African American heritage-related resources in Transylvania County. JHPC members will be invited and are encouraged to attend the kick-off meetings to remain engaged with this project.

C. Joint Meeting of History Related Groups:

- May 14th is the normally scheduled meeting. Inviting the history related groups to attend a joint meeting from 4:30 – 5:30 will allow JHPC to have a short business meeting prior to the joint meeting.
- Groups to invite include Transylvania County Heritage Museum, Transylvania County Historical Society, Historic Toxaway Foundation, Friends of Silvermont, Heart of Brevard, DAR, Military History Museum and the Cradle of Forestry.
- Each group would have a three minute time period to update other groups on their activities.
- JHPC discussed the benefit of having each group create a visual poster or exhibit to have located around the edge of the room to allow the participants to have a visual during the networking time.
- JHPC requested light snacks and drinks to encourage more networking.

IV. New Business

A. History Websites - Review

- Due to time constraints, Staff informed JHPC that the three history related websites have been updated and encouraged JHPC members to visit the websites including:
 - The Our History website <http://www.transylvaniacounty.org/our-history> that JHPC requested be updated to highlight the history related groups that are active in Transylvania County.
 - The Main Street National Historic District <http://www.transylvaniacounty.org/departments/planning-and-community-development/history> that was updated to add additional information to buildings identified in the Brevard Historic Downtown Walking Tour Guide,
 - And the JHPC website: <http://www.transylvaniacounty.org/departments/planning-and-community-development/joint-historic-preservation-committee> that was updated to link to the websites focused on historic preservation.

- B. Other –** The School of Government is holding another Quasi-Judicial Workshop in Asheville on May 15. The workshop would be beneficial for any JHPC member who has questions about the process for reviewing Certificates of Appropriateness, which are considered through a quasi-judicial process.

V. Public and Commission Member Comments

None

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- VI. **Adjourn:** Aaron Bland moved to adjourn. Ellen Pratt Harris seconded the motion and it carried unanimously. The meeting adjourned around 5:00pm. The next meeting is scheduled for Tuesday April 9, 2019.

MINUTES APPROVED

Marcy Thompson 4/9/19
Marcy Thompson, Chair Date

Jay Felds 4-9-19
Staff Date