
**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION
MINUTES**

July 12, 2016, 4:00 PM

I. Call to Order, Chairman Ellen Pratt Harris:

Ellen Pratt Harris called the meeting to order. Members introduced themselves for the benefit of the newest member, Aaron Bland. Members attending were Ellen Pratt Harris, Lauren Wise, Jeff Mills, Aaron Bland and John Huggins. Staff members present were Joy Fields, County Planner and Mark Burrows Planning and Community Development Director. Marcy Thompson (excused), Jeff Carter (excused), Rick Lasater (excused) and Betty Sherrill were absent.

II. Approval of Agenda and Minutes:

Ellen Pratt Harris asked if there were any suggested changes to the agenda or meeting minutes. No changes were required. Lauren Wise made a motion to approve the agenda and the June 14, 2016 meeting minutes. The motion was seconded by Jeff Mills and carried unanimously

III. Old Business:

A. Dunn's Rock Crossing tour with Dr. Keith Parker –

- Ellen Pratt Harris mentioned that Mark Burrows had already thanked Dr. Keith Parker for his presentation at the last meeting and that further thanks from JHPC would be welcomed.
- Members discussed the benefits of having the June meeting at Mud Dabbers and went on to discuss New Business Item A "Future Meeting Locations". Specifically, members discussed how it would be nice to have opportunities to view the historic properties and that having the meetings at potential historic sites may facilitate discussion with the landowners regarding historic designation. The Breese House on E. Main Street was mentioned as a potential location for a future JHPC meeting since it is a historical site.
- While the visit to Dunn's Rock was informative, prior to any further movement towards designating Dunn's Rock Crossing as a National Historic District, work will need to be done to verify that the structures used to locate potential district boundaries for the 2011 study list are still standing. Engaging Annie McDonald with SHPO would also be necessary. Additional discussion with Jeff Carter and a review of all files on Dunn's Rock will be completed by staff before future JHPC discussions regarding district designations.

C. Nominating Committee –Lauren Wise reported that the nominating committee had asked the current Chair, Vice Chair and Secretary of JHPC if they would be interested in serving another term and they all indicated that they would be interested and willing to serve additional terms. After a brief discussion regarding officers and committees, Lauren Wise made a motion to elect the current officers to another term in their respective roles. The motion was seconded by John Huggins and carried unanimously.

D. JHPC Vacancies –For the benefit of Aaron Bland, Ellen Pratt Harris led a discussion on the historic difficulty of filling vacancies. The discussion included the importance of members attending all JHPC meetings or providing advanced communication regarding their pending absence to meet the requirements set forth in the JHPC bylaws and to meet the Certified Local Government (CLG) expectations. Discussion also included revisiting the article in the newspaper

**TRANSYLVANIA COUNTY JHPC
Regular Meeting, July 12, 2016**

to highlight JHPC, contacting owners of historic properties and other groups that may have members interested in being involved with JHPC.

B. April 15, 2016 Training –

- Annual Reports were mentioned in the training and SHPO highlighted examples of other Commissions use of the annual report as a tool to educate the public about the Commission and to highlight the great efforts that are taking place to preserve the history of the region.
- Strategic Plan – Ellen Harris led a discussion regarding the need for JHPC to have a plan for the upcoming year so that there could be more coherent efforts that were not just month to month reactions but were strategically planned. Joy shared that during the training it was mentioned that identifying short, medium and long term goals regarding: designation, education, partnerships, stewardship and housekeeping were beneficial for many Commissions. Ellen Harris and Joy Fields agreed to meet and create a framework to lead discussion at a future JHPC meeting (August?).
- Partnerships – Jeff Mills asked what partnerships were referred to and discussion resulted regarding all of the great groups in Transylvania County that are involved in historical preservation and how partnering with them may be helpful in fulfilling the education and preservation roles of JHPC. For example, the historic downtown walking tour brochure that was created by Heart of Brevard, Transylvania County Library and JHPC for the April 15th is an example of what partnerships with other groups could look like.
- A potential partnership was discussed last week during a conference call with Ramona Bartos and Annie McDonald who work with the State Historic Preservation Office (SHPO), regarding the potential of JHPC partnering with the NC Youth Camp Association to create a Camp Ramble that would highlight the camps that have had a historic significance to the economy and culture of Transylvania County.

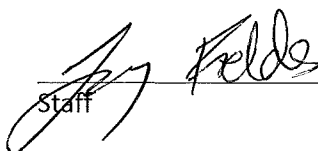
IV. New Business:

- A. Future Meeting Locations – Discussed above
- B. Joint Meeting with Transylvania County Historical Society (TCHS) – JHPC members agreed to participate in joint meeting with TCHS on September 12, 2016 at the Allison-Deaver House. The purpose of the joint meeting will be to provide JHPC with a chance to see the house and hear about the plans for repair work that will take place with funds that JHPC applied for from the State Historic Preservation Pass Through Funds. Additionally, it will be an opportunity to discuss other potential partnership ventures.

- V. **Adjourn:** With the time of 4:50 and no further business, Lauren Wise made a motion to adjourn and John Huggins seconded the motion which carried. The meeting adjourned around 4:50 PM. The next meeting is **Tuesday August 9, 2016 at 4:00 pm** in the Community Service Building conference room.

MINUTES APPROVED


Ellen Pratt Harris, Chairman Date


Staff Date