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## TRANSYLVANIA COUNTY PLANNING BOARD MINUTES

### Regular Meeting, February 15, 2018

#### Call to Order

The Transylvania County Planning Board met in regular session on Thursday, February 15, 2018, at 7:00pm in the Community Services Building Conference Room. Members present were Vice-Chair Daryle Hogsed, Kimsey Jackson, Mack McNeely, Bob Twomey, Steve Woodsmall, and Sandy Watson. Lauren Wise was absent (excused). Staff members present were Transylvania County Planning and Community Development Director Mark Burrows, County Planner Joy Fields and Program Assistant Kalen Lawson. No media or citizens were present.

#### I. Welcome

#### II. Vote for Chair and Vice Chair

- Sandy Watson nominated Mack McNeely for Chair and he declined. Mack McNeely nominated Daryl Hogsed for Chair. The motion was seconded by Steve Woodsmall and carried unanimously.
- Daryle Hogsed nominated Mack McNeely for Vice-Chair. The motion was seconded by Sandy Watson and carried unanimously.

#### III. Public Comment

- none

#### IV. Approval of Agenda

A motion was made by Kimsey Jackson to approve the February 15, 2018 agenda. The motion was seconded by Mack McNeely and carried unanimously.

#### V. Approval of Minutes

A motion was made by Mack McNeely to approve the minutes of the November 9, 2017 regular meeting. The motion was seconded by Sandy Watson and carried unanimously.

#### VI. Subdivision Approvals and Updates

Joy Fields, County Planner, notified the Planning Board that there were two (2) plat reviews, twenty-nine (29) exception plats, and four (4) 2-lot subdivisions approved between November 10, 2017 and February 13, 2018.

**VII. Old Business:**

**A. Sign Control Ordinance Update –**

- The Transylvania County Board of Commissioners approved the updated Sign Control Ordinance at their last regular meeting on February 13, 2018. Mark Burrows noted that the removal of nuisance signs (small, temporary, illegal signs) was deleted from the ordinance prior to approval due to the County Attorney's concerns over enforcement. The NC DOT can remove signs from their right-of-way and power companies can remove signs from their poles.

**B. Mountain Ridge Protection Ordinance**

- Joy Fields reviewed updates to the ordinance thus far. Staff will research the County's legal ability to legislate protection of Dunn's Rock as it does not meet all the criteria of a protected mountain ridge as defined by NC General Statute.
- Mark Burrows proposed that Staff place a public notice in the newspaper to encourage citizen input for the next meeting.
- Mack McNeely expressed concern that individuals with protected ridges on their land be aware of the ordinance update. Mark Burrows proposed advertising the ordinance with an associated map. Kimsey Jackson proposed a larger, better labeled map. Staff will bring a mock-up of a possible property owner mailing along with a count and cost to the next meeting for Planning Board to determine if they want to do a mailing to property owners or advertise in the newspaper.

**VIII. New Business:**

**A. Planning & Community Development Department Director's Report**

- The Board of Commissioners approved Staff to issue the RFP for contractors for HOME Funds to bring three Transylvania County homes up to NC code (valued at \$165,000).
- The Wayfinding Grant from the Appalachian Regional Commission (ARC) with a match from the Tourism Development Authority (TDA) is well underway to install ten signs throughout the county.
- The Community Center Grant Program was rolled-out to the centers on February 12, 2018. All that are eligible and apply will receive funding to be a WIFI/Cell Phone Hot Spot. Other competitive grants available surround public health and safety projects.
- NCDOT Project R-5800, going from North Caldwell, following Broad Street up to Food Matters includes road widening and round-about intersections to move people faster and more safely. Bike lanes are included in the plan.
- Mark Burrows proposed pursuing a joint meeting with the City of Brevard and the Transportation Advisory Committee (TAC), and will discuss with Daniel Cobb.
- Mark Burrows noted that the 2020 Census is coming up and that increased numbers of Transylvanians completing the Census is a benefit to the County and schools. Planning Board may be very involved.
- There is a training course offered in Asheville on May 10<sup>th</sup> that Planning Board members may want to attend. The County will cover the costs for those interested.

**B. Other**

- none

**IX. Public and Board Member Comments**

- Daryle Hogsed: Welcomed Bob Twomey to the Planning Board. Thanked board for election as Chair and invited members to reach out to him when needed.
- Bob Twomey: Comes from a technical perspective, looks forward to learning and wants to be helpful.
- Joy Fields: Staff will issue new Planning Board roster reflecting newly elected officers.

**X. Adjourn**

There being no further discussion, a motion was made by Kimsey Jackson to adjourn. The motion was seconded by Mack McNeely and carried unanimously.

**MINUTES APPROVED**

*WJ McNeely*

*WJ* Daryle Hogsed, Chair

*WL McNeely III* Vice Chair

*Kalen K. Lawson*

Kalen Lawson, Recording Secretary