



**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING MINUTES for
October 29, 2020, 4:00 PM on Zoom Virtual Meeting**

I. Call to Order, Welcome and Introduction, Chair Melanie Spreen, called to order at 4:06 pm. Members attending were Chair Melanie Spreen, Vice Chair Ellen Harris, Secretary John Koury, and Commission Member Vera Taylor and Molly Jenkins. Rebecca Suddeth was absent from the meeting (excused). Staff Darby Terrell, Planner was present and there were no public present for the meeting.

II. Old Business:

A. Annual Report 2020

Commission members to discuss the Annual Report. The commission members discussed the changes that were made. A motion, to approve the Annual Report with the addition of a labeling of the top photo. Motion made by Vera Taylor and seconded by Molly Jenkins, which was unanimously approved.

V. Public and Board Member Comments

Chair Melanie Spreen recommended to the commission that for the next meeting the members should try to send their edits to staff by Monday or Tuesday for the Strategic Plan Goals, so they can discuss and possibly vote on them next meeting.

Secretary John Koury made a statement that he might not be able to attend the next meeting.

III. Adjourn: Vice Chair Ellen Harris motioned to adjourn the meeting. Molly Jenkins seconded the motion and it carried unanimously. The meeting adjourned around 4:09 p.m. The next meeting is scheduled on the regular meeting date of November 10th, 2020.

MINUTES APPROVED

Melanie Spreen, Chair

Darby Terrell, Planner

Date