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**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION**  
**MINUTES for**  
**September 8, 2020, 4:00 PM on Zoom Virtual Meeting**

**I. Call to Order, Welcome and Introduction, Chair Melanie Spreen,** called to order at 4:05 pm. Members attending were Chair Melanie Spreen, Secretary John Koury, Commission Member Rebecca Suddeth, Molly Jenkins, and Vera Taylor. Ellen Harris was absent from the meeting (unexcused). Staff member Darby Terrell, Planner was present.

**II. Consent Agenda:** John Koury moved to approve the August 11, 2020 agenda as presented, and to approve the previous meetings minutes (July 14<sup>th</sup>, 2020). Molly Jenkins seconded the motion and it carried unanimously.

**III. Old Business:**

**A. Walking Around the World Presentation to the Community Update:**

The Joint Historic Preservation Commission discussed methods to assist in communicating the findings of the report to residents of Rosenwald and Transylvania County. Chair Melanie Spreen discussed the collaboration with the African American Storyline Project to help create lesson plans and walking tours for the community of Rosenwald and the African American history in Transylvania County. Chair Spreen discussed with the community creating a smaller group inclusive of both groups. Vera Taylor asked if only JHPC members could be involved. MS said they are looking for community members. Vera Taylor suggested Betty Reed who put together a book on the Rosenwald Community. Molly Jenkins asked who would oversee convening the group? Melanie suggests that Susan could be the one in charge, and she would reach out to Susan and Ms. Betty Reed too.

**B. Local Landmark JHPC List Discussion:**

With the absence of Vice Chair Ellen Harris, the committee decided to wait till next month to discuss the list since, the Vice Chair oversees creating the list for the commission.

**IV. New Business**

**A. Strategic Goals:**

JHPC reviewed the 2017 Strategic Plan to identify their accomplishments over the past couple of years. Chair Melanie Spreen started the discussion by reading out the short-term goals and listed what the JHPC has been doing this year and last. Commissioners had a big discussion and staff was asked to send an editable

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document to Commissioners so that they can add their suggestions of changes or editions.

**B. Summary of CLG Training Video's by Melanie Spreen and John Koury:**

Secretary John Koury summarized the three training videos he watched on the pertaining to the State Historic Preservation Commission. The videos were created for this year's CLG training. Melanie Spreen commented about the third training video which discussed the African American Commission. Melanie asked to give her summery next month.

**C. 160 D CLG Training Video:**

Due to time restraints the Commission decided to move the video to next month's meeting.

**D. Staff Report update:**

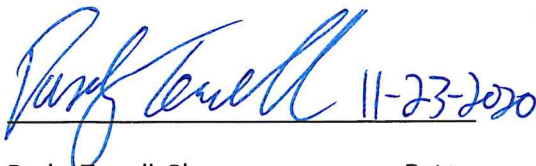
Ms. Terrell informed the Commission of Commission Member Molly Jenkin's reappointment and welcomes her back to the JHPC. Ms. Terrell also informed the Commission of having the next Annual Report to the County Commissioners penciled in on the 1<sup>st</sup> meeting of November, but it can be changed. They are allowed to present both last years and this year's report. Ms. Terrell also informed the Commission of the submittal of information from Ms. Deane for the Brevard Fire House and asked that next month to be the time for the Public Hearing. Also Ms. Terrell encouraged Commission members to participate in the 2020 Census survey and ask their family, friends, and Neighbors to participate as well.

Staff was asked to send out the Brevard Fire application back out to the Commission members.

**V. Public and Board Member Comments**

No comments were given.

**VI. Adjourn:** Molly Jenkins motioned to adjourn the meeting. John Koury seconded the motion and it carried unanimously. The meeting adjourned around 5:10 p.m. The next meeting is scheduled on the regular meeting date of October 13th, 2020.

  
Date

Darby Terrell, Planner

MINUTES APPROVED



Melanie Spreen, Chair