

Balsam Grove Fire Department
Budget Meeting
April 14, 2018

In Attendance

County Staff	Balsam Grove Fire Representation
David McNeill	Burt Hogsed
Kevin Shook	Carole Hogsed
	Keith Henson

The budget review process began with staff and fire department representatives discussing the fire department needs and budget request meeting those needs. One part of the discussion included the departments inability to participate in the Fire Fighters Association Pension Program for its members. Balsam Grove Fire Department currently does not participate due to the cost. The cost is \$10 per month per firemen. The ability to offer this could improve recruitment and retention.

The discussion also included the use of grants to meet department needs as much as possible. This included Forest Service Grant (50/50), Office of State Fire Marshal Grant (50/50) and FEMA grants when the department is approved for grant funding.

The Chief mentioned that the department did have some equipment shortages during the last rating that they are working to acquire prior to the next rating.

The department sets aside any funding received in excess of annual spending into a special account for future large expenditures. This includes possible truck down payments or large equipment acquisition.

The department expressed a concern that the current location has limited property to expand on. They do believe the current site is adequate presently and are planning to obtain a small storage building to store items currently in the bay areas.

Statistical Information Requested from Fire Districts

Fire District: Balsam Grove

Insurance Rating 6/9E

Number of Volunteers (Current):

Active Members	24
Junior Members	0
Total	24

Number of Calls for Prior Fiscal Year

Fire	27
Public Service/Training	38
Incomplete 911	0
Medical (1st Responder)	72
Motor Vehicle Accident	32
Hazardous Material	0
Total	169

Average Turn-out per Call:

	<u>Medical</u>	<u>Fire/Rescue</u>
Day Calls	5	8
Night Calls	8	12

Capitalized (over \$5000) Equipment Listing:

	<u>Model</u>	<u>Year</u>
<u>BRUSH</u>	<u>DODGE</u>	<u>1974</u>
<u>SERVICE</u>	<u>FORD</u>	<u>1983</u>
<u>SERVICE</u>	<u>FORD</u>	<u>2006</u>
<u>SERVICE</u>	<u>CHEVY</u>	<u>2008</u>
<u>ENGINE</u>	<u>GMC</u>	<u>1986</u>
<u>ENGINE</u>	<u>INTERNATIONAL</u>	<u>2016</u>
<u>TANKER</u>	<u>FORD</u>	<u>1996</u>
<u>TANKER</u>	<u>PETERBUILT</u>	<u>2004</u>
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<u> </u>	<u> </u>	<u> </u>

Other Equipment

Number

<u> </u>	<u> </u>
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BUDGET PROPOSAL FOR FISCAL YEAR 2018-2019

Fire District: Balsam Grove

INCOME

	FY 17-18	FY 18-19
Revenues	<u>Approved Budget</u>	<u>Proposed Budget</u>
Transylvania County Fire Tax Revenue	\$97,277	\$97,277
Donations & Fundraising	\$950	\$950
Grants	\$0	
HazMat Charges	\$0	
Interest Income	\$0	
Miscellaneous	\$0	
Other Income (other municipalities, counties,states)	\$0	
Rental Income	\$0	
Sale of Assets	\$0	
Sales Tax Refund	\$0	
Total Revenue	\$98,227	\$98,227
Transfers		
Transfers in from Reserve	\$0	
Total Transfers	\$0	\$0
Proceeds from Borrowing		
Proceeds from Borrowing	\$0	
Total Proceeds	\$0	\$0
Total Income	\$98,227	\$98,227

	FY 17-18	FY 18-19
EXPENDITURES	<u>Approved Budget</u>	<u>Proposed Budget</u>

Annual Payment - Apparatus (rolling stock)		\$15,877	\$15,877
Annual Payment - Building		\$0	\$0
Annual Payment - Other Equipment		\$0	\$0
Appreciation and Awards Banquet		\$400	\$400
Awards		\$100	\$100
Bank Charges		\$0	\$0
Breathing Apparatus		\$2,000	\$2,000
Building Fund		\$2,500	\$2,500
Capital - Cash Purchases - Apparatus		\$0	\$0
Capital - Cash Purchases - Building		\$0	\$0
Capital - Cash Purchases - Other Equipment		\$0	\$0
Communications (radios, pagers)		\$4,500	\$4,500
Computers		\$1,700	\$1,700
County/State Sales Tax		\$0	\$0
Deposits/Down Payments		\$0	\$0
Dry Hydrants		\$800	\$0
Dues/Subscriptions		\$1,250	\$1,250
Education/Training - Fire Suppression		\$1,250	\$1,250
Education/Training - Medical		\$1,000	\$1,000
Education/Training - Rescue		\$1,000	\$1,000
Equipment Rental		\$0	\$0
Fire Prevention		\$500	\$500
Fire Suppression Equipment		\$4,000	\$4,000
Flowers/Gifts		\$100	\$100
Food		\$300	\$300
Fuel		\$8,000	\$8,000
Garbage Disposal		\$500	\$500
Grounds Maintenance		\$300	\$300
Immunization (for volunteers)		\$1,000	\$1,000
Insurance - Building, Business Umbrella, Error Omission, Vehicle		\$13,000	\$13,800
ISO Rating Improvement		\$0	

		FY 17-18	FY 18-19
		<u>Approved Budget</u>	<u>Proposed Budget</u>
Legal & Professional Fees		\$1,500	\$1,500
Licenses & Permits		\$200	\$200
Medical Equipment		\$3,000	\$3,000
Medical Supplies		\$3,000	\$3,000
Miscellaneous		\$400	\$400
Office Supplies		\$600	\$600
Paid Staff County Wide Program		\$0	\$0
Pension Fund		\$0	\$0
Per Call Cost Reimbursement		\$1,800	\$1,800
Phone Charges		\$2,100	\$2,100
Physicals		\$4,000	\$4,000
Postage/Shipping		\$150	\$150
Protective Gear		\$6,000	\$6,000
Repair & Maintenance - Apparatus		\$6,500	\$6,500
Repair & Maintenance - Building		\$2,000	\$2,000
Repair & Maintenance - Fire Training Facility		\$0	\$0
Repair & Maintenance - Other Equipment		\$1,400	\$1,400
Rescue Equipment		\$500	\$500
Travel		\$1,000	\$1,000
Uniforms		\$1,000	\$1,000
Utilities		\$3,000	\$3,000
Total Expenditures		\$98,227	\$98,227
Excess Income/Expenditures		\$0	\$0

FIRE DISTRICT - CURRENT DEBT SERVICE

Fire District: Balsam Grove

Please list all the fixed monthly, quarterly, or annual payments you have already committed to paying in FY 2018-2019. These would include loans for apparatus (rolling stock), equipment, buildings, land, etc.

<u>List of Equipment, Buildings, Etc.</u>	<u>Creditor</u>	<u>Unpaid Balance as of 07/01/18</u>	<u>Minimum Payments Interest</u>	<u>Principal</u>	<u>Timing (mo, qtr, yrly) of Payments</u>	<u># of Months Left as of 07/01/18</u>
INTERNATIONAL ENGINE	HOME TRUST BANK	\$203,857.41	\$8,909.52	\$6,967.83	YEARLY	18 PAYMENTS
0						
Totals		\$203,857	\$8,910	\$6,968		

FIRE DISTRICT FIVE-YEAR CAPITAL IMPROVEMENT PLAN
(For Single Items Costing More Than \$4,999.99)

Fire District: Balsam Grove

Priorities/Classifications: 1. Mandated (required by statute) 2. Safety (needed to assure safety) 3. Discretionary (non-essential, requires written justification) R. Replacement (needed to replace existing item that is no longer functional, not an addition)

Fire District Requests	Priority Class.	Five-Year Plan Period					Total 2019-2023
		FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
Land (List)							
							\$0
							\$0
Total Land		\$0	\$0	\$0	\$0	\$0	\$0
Buildings & Building Improvements (List)							
NEW ROOF	3		\$6,000				\$6,000
							\$0
Total Buildings & Building Improvements		\$0	\$6,000	\$0	\$0	\$0	\$6,000
Apparatus (Rolling Stock) (List)							
							\$0
							\$0
BRUSH TRUCK	R			\$80,000			\$80,000
							\$0
							\$0
							\$0
							\$0
							\$0
Total Apparatus		\$0	\$0	\$80,000	\$0	\$0	\$80,000