

Little River Fire Department  
Budget Meeting  
April 14, 2018

In Attendance

County Staff                      Little River Fire Representation

David McNeill                      Jason Merrell  
Kevin Shook                         Shane Mackey

The meeting began by the department chief giving a brief overview of the department budget process.

Annual Payment – Apparatus              \$70,000 (\$15,000 increase)

The chief reported that the department has a new engine scheduled for delivery in 2 weeks and a Tanker scheduled for July 2018. The increase in the apparatus payment line is to cover the increased debt service related to these acquisitions. The chief noted that the department was able to save thousands by acquiring the 2 apparatus at the same time.

Capital Cash Purchase Apparatus        \$10,000

The department is planning the purchase of a UTV to be utilized to support rescue operations. The department chief expressed thanks to EM for support in providing resources but indicated a UTV was still needed for department.

Capital Cash Purchase Other Equipment    \$16,000

The department is beginning a replacement cycle for SCBAs. They plan to replace 8 SCBAs every two years. The department believe this cycle will meet department needs.

Deposits / Down Payments                \$23,000

The department sets aside funds each year to be utilized for down payments on large apparatus. The department reported that they pay \$100,000 down on large apparatus purchases and these funds are placed in an account for that purpose.

Legal and Professional Fees                \$11,520

The department reported that this request covers audit annual audit cost, tax service preparation and payroll, and drug testing.

Communications \$6,500

The department is experiencing a communications issue with their TAC Operations Channel. They are proposing moving the TAC channel to Forge Mountain to provide better coverage in the district.

Paid Personnel \$45,810 (increase of \$3,810)

The department currently utilizes part-time staff to cover 5 days per week Monday-Friday. The department is experiencing difficulty getting the days covered with part-time staff. The department is looking at 2 part-time people 5 days per week.

Protective Gear \$37,700 (\$9,874 increase)

The department communicated the need to obtain personal safety equipment for its members. Proper turn out gear is a critical need for fire department personnel. The department is planning to replace 5 sets of structural and wildland gear.

**Statistical Information Requested from Fire Districts**

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**Fire District: Little River**

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Insurance Rating 4

Number of Volunteers (Current):

Active Members	41
Junior Members	13
Total	<u>54</u>

Number of Calls for Prior Fiscal Year 718

Fire	35
Public Service/Training	19
Incomplete 911	5
Medical (1st Responder)	
Motor Vehicle Accident	25
Hazardous Material	12
Total	<u>622</u>

Average Turn-out per Call:

	<u>Medical</u>	<u>Fire/Rescue</u>
Day Calls	4	8
Night Calls	7	12

**Capitalized (over \$5000) Equipment Listing:**

	<u>Model</u>	<u>Year</u>
<u>Apparatus (Rolling Stock - ie tankers, pumpers, brush trucks, 1st responder vehicles, other)</u>		
Pumper	HME HARENS-FOX	2008
Pumper	FREIGHTLINER	1993
Pumper	CHEVROLET	1985
Tanker	FREIGHTERLINER	2011
Tanker	FORD F-800	1989
Rescue	INTERNATIONAL	2004
Service	FORD EXCURSION	2001
Brush Truck	5 TON	1983
Brush Truck	FORD F-450	2003

Other Equipment

	<u>Number</u>
Boat	2004 ZODIAC
Trialer	2007

Trailer	2016

**BUDGET PROPOSAL FOR FISCAL YEAR 2018-2019**

**Fire District: Little River**

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**INCOME**

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<b>Revenues</b>	<b>FY 17-18</b>	<b>FY 18-19</b>
	<b>Approved Budget</b>	<b>Proposed Budget</b>
Transylvania County Fire Tax Revenue	\$451,994	
Appropriation from Sylvan Valley II	\$6,800	
Donations & Fundraising	\$0	
Grants	\$40,730	
Interest Income	\$0	
Miscellaneous	\$0	
Other Income (other municipalities, counties, states)	\$0	
Rental Income	\$0	
Sale of Assets	\$0	
Sales Tax Refund	\$0	
<b>Total Revenue</b>	<b>\$499,524</b>	<b>\$0</b>
<b>Transfers</b>		
Transfers in from Reserve	\$0	
<b>Total Transfers</b>	<b>\$0</b>	<b>\$0</b>
<b>Proceeds from Borrowing</b>		
Proceeds from Borrowing	\$0	
<b>Total Proceeds</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Income</b>	<b>\$499,524</b>	<b>\$0</b>

FY 17-18

FY 18-19

**EXPENDITURES****Approved Budget****Proposed Budget**

Annual Payment - Apparatus (rolling stock)	\$55,000	\$70,000
Annual Payment - Building	\$36,000	\$36,000
Annual Payment - Other Equipment	\$0	\$0
Appreciation and Awards Banquet	\$6,000	\$6,000
Awards	\$6,000	\$4,500
Bank Charges	\$0	\$0
Breathing Apparatus	\$8,290	\$6,400
Building Fund	\$0	\$0
Capital - Cash Purchases - Apparatus	\$0	\$10,000
Capital - Cash Purchases - Building	\$14,400	\$0
Capital - Cash Purchases - Other Equipment	\$0	\$16,000
Communications (radios, pagers)	\$13,100	\$12,100
Computers	\$500	\$2,000
County/State Sales Tax	\$0	\$0
Deposits/Down Payments	\$38,000	\$23,000
Dry Hydrants	\$5,000	\$5,000
Dive Equipment	\$0	\$0
Dues/Subscriptions	\$2,000	\$5,950
Education/Training - Fire Suppression	\$6,750	\$12,000
Education/Training - Medical	\$0	\$0
Education/Training - Rescue	\$0	\$0
Equipment Rental	\$0	\$0
Fire Prevention	\$5,000	\$4,000
Fire Suppression Equipment	\$16,239	\$10,000
Flowers/Gifts	\$1,000	\$1,000
Food	\$2,200	\$1,000
Fuel	\$10,000	\$10,000
Garbage Disposal	\$400	\$400
Grounds Maintenance	\$1,500	\$2,500
Immunization (for volunteers)	\$400	\$400
Insurance - Building, Business Umbrella,		

Error Omission, Vehicle	\$22,000	\$22,000
ISO Rating Improvement	\$0	\$0

	FY 17-18	FY 18-19
	<u>Approved Budget</u>	<u>Proposed Budget</u>
Legal & Professional Fees	\$2,000	\$11,520
Licenses & Permits	\$0	\$0
Medical Equipment	\$0	\$0
Medical Supplies	\$4,211	\$4,850
Miscellaneous	\$0	\$0
Office Supplies	\$2,000	\$2,000
Paid Staff County Wide Program	\$42,000	\$45,810
Pension Fund	\$5,000	\$0
Per Call Cost Reimbursement	\$20,000	\$20,000
Phone Charges	\$4,200	\$4,200
Physicals	\$6,000	\$6,000
Postage/Shipping	\$350	\$350
Protective Gear	\$27,826	\$37,700
Repair & Maintenance - Apparatus	\$22,000	\$20,450
Repair & Maintenance - Building	\$30,000	\$17,200
Repair & Maintenance - Fire Training Facility	\$0	\$0
Repair & Maintenance - Other Equipment	\$0	\$0
Rescue Equipment	\$6,628	\$3,700
Travel	\$0	\$0
Uniforms	\$0	\$0
Utilities	\$30,000	\$30,000
<b>Total Expenditures</b>	<b>\$451,994</b>	<b>\$464,030</b>
<b>Excess Income/Expenditures</b>	<b>\$47,530</b>	<b>(\$464,030)</b>





**FIRE DISTRICT FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
**(For Single Items Costing More Than \$4,999.99)**

Fire District: Little River

Priorities/Classifications: 1. Mandated (required by statute) 2. Safety (needed to assure safety) 3. Discretionary (non-essential, requires written justification) R. Replacement (needed to replace existing item that is no longer functional, not an addition)

Fire District Requests	Priority Class.	Five-Year Plan Period					Total
		FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	
Land (List)							\$0
							\$0
Total Land		\$0	\$0	\$0	\$0	\$0	\$0
Buildings & Building Improvements (List)							\$0
							\$0
Total Buildings & Building Improvements		\$0	\$0	\$0	\$0	\$0	\$0
Apparatus (Rolling Stock) (List)							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
Total Apparatus		\$0	\$0	\$0	\$0	\$0	\$0

